

**MINUTES****REGULAR MEETING****February 18, 2014**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 18th day of February. This meeting was properly noticed. Chairman Richard Nowacki and Commissioner Krause and Ruf were present. Also in attendance: Attorney James Ward; Superintendent Thomas Koepp; Cory O'Donnell, Newman Companies and Recording Secretary, Rita Michaelsen.

**Call to Order** – Chairman Nowacki called the meeting to order at 6:30 P.M.

**Citizens Request** –None

**Approval of Minutes** – Richard Nowacki requested a Motion to approve the Minutes as submitted from the January 21<sup>st</sup> and February 4<sup>th</sup>, 2014 meetings. John Ruf so moved. Larry Krause seconded. All said aye.

**Financial Report** – The financial report for January will be postponed until next month. Nowacki requested a Motion to approve the vouchers for payment. Lake (\$10,915.28) Sewer (\$70,310.13). Larry Krause so moved. John Ruf seconded. The motion passed unanimously.

**Legal Report**-Thomas Koepp gave an overview of the proposed project on the Kranick Farm regarding annexation (Franciscan & KE). Cory O'Donnell, Newman Companies presented the 95 lot proposed project "Kranick Farm" and is looking for a recommendation from the District. Chuck Anderson, Strand Associates is in the process of reviewing the proposed project plans and will include a condition to allow sewer service to the properties adjacent to this development. The Commission requested that the developers get the approval of the Village prior to the Commission making any formal decisions on this.

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Thomas Koepp has a meeting on Friday with Delahart to discuss how the above project is to be served.

-Thomas Koepp presented the proposed "The Clarification of Grinder Pump Policy Regarding Maintenance and Repair of Building Sewers, Laterals, and Grinder Pumps" to the Commissioners. It was requested that all people that will be affected by this "Clarification" be identified.

-Attorney Ward read agreements drafted in 1981 regarding the easement for the Cody property and the adjoining properties to his lateral. The District uses the Strand letter as the guiding principal on the policy for grinder pumps. Once the original owner sells the property, the District will no longer service the grinder pump. At that time it becomes the new owners responsibility. The District does not own or maintain laterals. Following the above discussion, Dick Nowacki made a Motion to accept "The Clarification of Grinder Pump Policy Regarding Maintenance and Repair of Building Sewers, Laterals, and Grinder Pumps". Larry Krause so moved. John Ruf seconded. The motion passed unanimously. The policy was signed.

**Unfinished Business-**Thomas Koepp reported that the DNR has everything they now need in order to process our grant for our wetland purchase. A discussion was held regarding the budget for the newly acquired property.

-Thomas Koepp has forwarded a developers agreement to Farmers & Merchant State Bank regarding DELT 0777996.001 and 0777996.002 (2lots) requesting that it also include an easement to the 3<sup>rd</sup> lot to allow them access to connect to sewer.

**Superintendent Report- Sewer Report – Crystal Springs –**Thomas Koepp reported that they have installed a new manhole and are now working on lateral connections along with a new grinder pump this week.

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-The crew is replacing air compressors in the Usemco stations (11 & 13).

*Lake Report* – Reported a possible sale of one of our older harvesters.

-The superintendent will report on the weed harvesting site project at the next meeting.

**Next Meeting**-The next meeting is March 18, 2014 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 9:10 P.M., John Ruf 2<sup>nd</sup>, and all said Aye.

\_\_\_\_\_ John Ruf, Secretary

\_\_\_\_\_ Richard Nowacki, President