

MINUTES**REGULAR MEETING****August 18, 2015**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 18th day of August. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Gutenkunst and Ruf (arrived at 7:07) were present. Also in attendance: Accountant James O'Brien; Superintendent Thomas Koepp; Recording Secretary, Rita Michaelson; and John Kutz, Project Manager, MSI.

Call to Order—Chairman Richard Nowacki called the meeting to order at 6:30 P.M.

Citizens Request –None

New Business- John Kutz, Project Manager from MSI came before the board to present the plans for the Lakewood Baptist Church (PWC-0940997.002) that will be built on Golf Road. Due to changes in requirements, there will need to be two retention ponds on the site. LPSD will need an updated plan showing the retention ponds and proposed lateral connection. A copy will be sent to Chuck Anderson, Strand Engineering and Tom Koepp for review. A WWTC and Wetland Fee will be due for the 7 RUES to LPSD, prior to starting the project.

-Following a discussion, Resolution 2015-01-Change of Signers on Bank Accounts was approved and signed.

Approval of Minutes – Richard Nowacki made a Motion to approve the Minutes as submitted from the meetings of July 21, 2015. John Ruf so moved. John Gutenkunst seconded. All said aye.

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Financial Report – James O'Brien presented the financial statements for July. The accountant highlighted any cost variances that affected the reports. A discussion was held regarding the increase cost of sewage treatment from the City of Brookfield. Richard Nowacki recommended that the meter at Station #11 should be calibrated by another independent. Following the discussion, Richard Nowacki requested a motion to approve the July statements as presented and to approve the vouchers for payment. Lake (\$33,102.35) Sewer (\$169,276.17). John Ruf so moved. John Gutenkunst seconded. The motion passed unanimously.

Legal Report –NONE

Unfinished Business-Orthopedic Association of Wisconsin – Nothing to report at this time.

-Woodridge Estates II sewer installation is done. Erosion items being coordinated by the county.

- Beverly Saunders from SEWRPC will contact Heidi Bunk, DNR regarding whether we can request an extension of the grant in order to do a grid survey needed to complete the study. Thomas Koepp is waiting for correspondence from Heidi Bunk, DNR. Richard Nowacki requested that we table any action at this time until we confirm that we are able to apply for an extension of the plan.

-James O'Brien, Accountant presented the results of the RUE (Residential Unit Equivalency) Study of commercial properties in the district, done by Ruckert Mielke Engineering. Following a discussion, it was requested that we have Ruckert Mielke Engineering supply us with the accepted usage standards they used to do the survey. Prior to implementing any changes, more details are needed and a written appeal procedure in place before sending out notices to properties with an increase in their RUES.

Manager/Superintendent Report-

Sewer Report –

-Visu-Sewer cleaned and televised approximately 2000 feet of pipe. At this time Thomas Koepp is in the process of reviewing their report.

-To date we have not received a seal quote from Parking Lot Maintenance.

Lake Report –

-A quote for the Century Fence Gate at the Aquatic Plant Management Site in the amount of \$5,000 has been received. The board would like to see a site evaluation or safety management plan along with the gate installation costs.

-ATC work is getting finalized along with breaking up the concrete.

-Has received a quote in the amount of \$5,900.00 to paint the Lake Building. Will get one more quote.

Next Meeting-The next meeting is September 15, 2015 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 9:45 P.M., John Gutenkunst 2nd, and John Ruf so moved, and all said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President