

MINUTES OF THE PUBLIC HEARING FOR THE PROPOSED BUDGET 2016

The public hearing for the adoption of the proposed 2016 budget for Lake Pewaukee Sanitary District was duly convened at 6:15 P.M. at the administration building on October 20, 2015. The meeting was properly noticed. Present at the hearing were Richard Nowacki, John Ruf, John Gutenkunst, Attorney Erick Fabyan, Accountant James O'Brien, Superintendent Thomas Koepp and Recording Secretary Rita Michaelson.

Accountant James O'Brien gave a review of the budget. The sewer user charge for 2016 will be increased to \$106.00 per quarter.

After review and following discussion of the proposed budget and hearing no objections, a Motion was requested to close the Budget Hearing by Richard Nowacki, John Ruf so moved, and John Gutenkunst seconded. All said Aye. The Budget Hearing was closed at 6:50 P.M.

MINUTES

REGULAR MEETING

October 20, 2015

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 20th day of October. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Gutenkunst and Ruf were present. Also in attendance: Attorney Erick Fabyan @ 6:30; Accountant James O'Brien; Superintendent Thomas Koepp; and Recording Secretary, Rita Michaelson.

Call to Order - Chairman Richard Nowacki called the meeting to order at 6:51 P.M.

Citizens Request – None

Approval of Minutes - Richard Nowacki made a Motion to approve the Minutes as submitted from the meetings of September 15, 2015. John Ruf so moved. John Gutenkunst seconded. All said aye.

October 20, 2015
Page 2

Financial Report - Richard Nowacki requested a Motion to accept the 2016 Proposed Budget as presented; forward to the clerk of the Town of Delafield a written certification of the total amount of tax to be levied against properties in the Town which are located within the boundaries of LPSD; and send to the City of Pewaukee the appropriate invoice's for its share of the sewer debt service costs and lake cleanup expenses. John Ruf so moved. John Gutenkunst 2nd. All said Aye.

- James O'Brien presented the financial statements for September. The accountant highlighted any cost variances that affected the reports. Following the discussion, Richard Nowacki requested a motion to approve the September statements as presented and to approve the vouchers for payment. Lake (\$20,395.48) Sewer (\$117,087.54). John Ruf so moved. John Gutenkunst seconded. The motion passed unanimously.

Legal Report - None

New Business – A discussion was held regarding the sanitary sewer easement encroachment at PWC 0930045-N29 W26672 Peterson Drive. President Richard Nowacki explained why we do not allow anything to be built in our easements to date. He also requested that the superintendent send a letter regarding easement encroachments, following research done by him and Attorney Fabyan.

Unfinished Business - Orthopedic Association of Wisconsin – No update at this time. The asphalt needs to be done before the final review is completed.

- Woodridge Estates II - Tom Koepp has not received any video tapes yet. He has had a discussion with Neumann Co. regarding storm water and soil stabilization.

- SEWRPC Lake Management Plan - Thomas Koepp has sent a letter to the DNR requesting for an extension of the plan through December 31, 2016.

- Thomas Koepp presented the letters and the proposed forms that will be used to notify anyone of a change that will affect their quarterly billing and how it was calculated, and the process needed to review. Following a discussion of the *RUE* (Residential Unit Equivalency) Study and letters for commercial properties done by Ruekert-Mielke Engineering, it was suggested that a link for the Wisconsin code be included. Richard Nowacki made a Motion to approve the letter and inserts along with the appeal process to our commercial users as to their RUE changes effective as of January 1st, 2016 and appearing on the April 1, 2016 bill for the 1st quarter (Jan-Feb-March). John Ruf so moved. John Gutenkunst seconded. All say Aye.

- Thomas Koepp met on site with a Lakewood Baptist Church representative to discuss the sewer lateral connection and any necessary easements that may be required.

Manager/Superintendent Report-

Sewer Report –

- Environmental Specialists came and cleaned Stations 11 & 13 and did a great job.
- Gluth building- Half of the building exterior has already been painted.

Lake Report –

- All of lake harvesters are out except for one, and two transports are still in.
- Will give an update on the electric safety gate from the Century Fence Gate for the Aquatic Plant Management Site.
- Wants to remove all weeds off the upper asphalt pad before the end of the year.

October 20, 2015
Page 4

Next Meeting- The next meeting is November 17, 2015 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 8:10 P.M., John Gutenkunst so moved, and John Ruf so seconded, and all said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President