

MINUTES

REGULAR MEETING

November 17, 2015

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 17th day of November. This meeting was properly noticed. Chairman Richard Nowacki and Commissioner Ruf were present. Also in attendance: Attorney Erick Fabyan; Accountant James O'Brien; Superintendent Thomas Koepp; and Recording Secretary, Rita Michaelson; and Tom Slawski and Dale Buser, Southeastern Wisconsin Regional Planning Commission (SEWRPC).

Call to Order - Chairman Richard Nowacki called the meeting to order at 6:30 P.M.

Citizens Request - None

Unfinished Business - Tom Slawski, SEWRPC reported on the current status and time line for completion of the Lake Protection Plan for Pewaukee Lake that they are working on. The Plan has been divided into two volumes. The DNR has revised their requirements for the intercept survey and therefore our 2011 study will not be adequate. A new intercept survey will need to be done in 2016 in order to comply with the plan. The District should receive a progress report in February or March of 2016.

A letter was sent to the DNR requesting an extension of the plan through December 31, 2016. Approval was received.

Approval of Minutes - Richard Nowacki made a Motion to approve the Minutes as submitted from the meeting of October 20, 2015. John Ruf so moved. Richard Nowacki seconded. All said aye.

Financial Report - James O'Brien presented the financial statements for October. The accountant highlighted any cost variances that affected the reports.

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Following the discussion, Richard Nowacki requested a motion to approve the October statements as presented and to approve the vouchers for payment. Lake (\$15,956.40) Sewer (\$225,268.26).

John Ruf so moved. Richard Nowacki seconded. The motion passed unanimously.

Legal Report - A general discussion was held regarding easement encroachments and what should be done in the future. Attorney Fabyan would require a legal document regarding each easement in question in order to give a legal opinion. Richard Nowacki requested the attorney to review an encroachment on Peterson Drive and give a report at the next meeting.

New Business - None

Unfinished Business Cont'd - Orthopedic Association of Wisconsin – has requested a reduction in their Letter of Credit. At this time the tapes have not been reviewed. Thomas Koepp recommends that the Commission approve the request for the reduction of the Letter of Credit. Richard Nowacki requested a Motion to accept the Letter of Credit reduction. John Ruf so moved. Richard Nowacki seconded. All said aye.

- Woodridge Estates II – Upon review of the sewer system tapes, a pipe was found with a crack. The pipe will be replaced. Thomas Koepp sent a letter to Tim Barbeau, Town of Delafield that at this time he is not approving the system, but recommends that the Town move forward with building permits as the new pipe should be installed in the next few days.

- Several commercial properties have requested to meet with Thomas Koepp to discuss their results of the RUE (Residential Unit Equivalency) Study and increases thereby affecting their quarterly sewer charges.

- Lakewood Baptist Church – No update at this time
- Discussion was held regarding PWC-0894976 lot and its feasibility for a possible aquatic plant harvesting operation site.

Manager/Superintendent Report-

Sewer Report –

- All the Usemco stations are now being painted
- The DNR is holding a seminar for the Capacity, Management, Operation & Maintenance (CMOM) report and would like to attend along with Russell Mathisen.

Lake Report –

- The Kabota tractor is in for rebuilding of motor due to a rod wrapping at an estimated cost of \$5,500 for the motor. The cost will be split between sewer & lake.
- The Aquatic Plant Management top asphalt pad has been cleared of any weeds.
- An equipment repair list has been made
- Any piers that were damaged this summer were repaired today except for two that will be reviewed in the spring.

Next Meeting- The next meeting is December 16, 2015 at 5:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 9:10 P.M., John Ruf seconded, and all said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President