

MINUTES**REGULAR MEETING****November 18, 2014**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 18th day of November. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Krause and Ruf were present. Also in attendance: Attorney James Ward; Accountant James O'Brien; Superintendent Thomas Koepp; and Recording Secretary, Rita Michaelsen.

Call to Order—Commissioner Richard Nowacki called the meeting to order at 6:30 P.M.

Citizens Request –None

Approval of Minutes – Richard Nowacki entered a Motion to approve the Minutes as submitted from the October 21, 2014 Meeting. Larry Krause so moved. John Ruf seconded. All said aye.

Financial Report –James O'Brien presented the financial report for October. He highlighted any variances on the Sewer and Lake. Following the above report, Richard Nowacki requested a Motion to approve the October statements as presented and to approve the vouchers for payment. Lake (\$300,998.31) Sewer (\$58,142.11). Larry Krause so moved. John Ruf seconded. The motion passed unanimously.

The accountant presented the summary on the revised 2014 Budget. Following discussion, a Motion was made to modify the 2014 Budget to revise: The Sewer Capital Budget consisting of changes to #6 through #9 under fixed asset purchases, plus #2 through #3 under funding.

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Revise the Lake Cleanup Capital Budget consisting of changes to items # 6 through #8 under fixed asset purchases and funding, provided by DNR Grant, Wetland Fund, and bank loan. Larry Krause seconded. All said aye.

Legal Report –None

New Business – A discussion was held regarding how our fees and taxes have been established for Lake Service since LPSD was founded. Attorney Ward reported on what and how through tax authority, that we have Special Assessments and Charges. Richard Nowacki requested the attorney to update the Board on his findings.

At 6:25 P.M., Richard Nowacki requested a Motion John Ruf so moved, and Larry Krause 2nd, to adjourn to closed executive session as permitted by Wisconsin State Statute [19.85] (1)(c) to discuss the employee wage and benefit package for 2014 as presented by Accountant James O'Brien. A roll call vote was taken: Commissioner Richard Nowacki, Larry Krause and John Ruf all voted Aye. Attorney Ward, Accountant Jim O'Brien and Thomas Koepp were also present.

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After the discussion on the wage & the benefit package for 2014 for staff, it was requested that Thomas Koepp leave the room to further discuss Thomas Koepp's wage & benefit package.

Following the above discussion, John Ruf made a Motion at 6:50 P.M. to go back into open session. Larry Krause 2nd. A roll call vote was taken. Commissioners Richard Nowacki, John Ruf and Larry Krause all voted aye.

Following further discussion in open session, a Motion was made by Richard Nowacki, Larry Krause so moved, John Ruf, 2nd to approve the recommendations as presented in the benefits portion of the Wage & Benefits package for 2014 except to reduce the monthly cap on the medical reimbursement to \$900./per month and to approve the 2013 SEP contribution at the current 11% of gross wages.

The Motion passed unanimously.

Unfinished Business-

-Thomas Koepp reported on the following:

-F & M Bank (DELT0777996.001 & 0777996.002)(W300 N2885 Maple Ave)

development . Sewer has been installed, is waiting for televised lines and the bills to be paid before any approval. Letter of Credit has been received.

-Woodridge Estate-Phase I sewer is installed and binder asphalt is down. We are waiting for video tapes to review and bills to be paid prior to any approvals.

-Delt-0780068 & 780068.001 (*formerly Lloyds Never Inn*)- Nothing to report at this time.

Please remove from agenda until a request is received. We will discuss the vacating of the easements at the time of a request of the owners.

-Zhang property-Need easement reviewed by Attorney Ward. Still need developers agreement and Letter of Credit prior to construction.

-Summerhill West-Add I-The sewer is in, waiting for video to review and bills to be paid prior to approving.

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-Orthopedic Associates of Wisconsin (Delafield Office Park). Still need a signed Developers Agreement and Letter of Credit. Thomas Koepp drafted a Policy re: Inline muncher grinders for industrial connections. Attorney Ward suggested to add to one of the paragraphs in the developers agreement.

Wetland Property-The Aquatic Plant Management is completed. The contractors did a nice job.

Superintendent Report-

Sewer Report –We have been having issues with the Radio Alarm system. At this time we are doing research to better our system due to radio failures. Richard Nowacki suggested we should get a back up system.

Lake Report –All equipment is out at this time. Clayton Pitrowski is refurbishing the paddle wheels and float from the shore barge. Also working on the lower units.

Next Meeting-The next meeting is December 17, 2014 at 5:15 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 8:25 P.M., Larry Krause so moved, and all said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President

