

MINUTES**REGULAR MEETING****December 16, 2015**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 16th day of December. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Gutenkunst and Ruf were present. Also in attendance: Attorney Erick Fabyan; Accountant James O'Brien; Superintendent Thomas Koepp; and Recording Secretary, Rita Michaelson.

Call to Order—Commissioner Richard Nowacki called the meeting to order at 5:30 P.M.

Citizens Request –None

Approval of Minutes – Richard Nowacki entered a Motion to approve the Minutes as submitted from the November 17, 2015 Meeting. John Ruf so moved. John Gutenkunst seconded. All said aye.

Financial Report –James O'Brien presented the financial report for November. He highlighted any variances on the Sewer and Lake. Following the above report, Richard Nowacki requested a Motion to approve the November statements as presented and to approve the vouchers for payment. Lake (\$13,705.75) Sewer (\$84,025.79). John Ruf so moved. John Gutenkunst seconded. The motion passed unanimously.

Legal Report –Attorney Fabyan gave a report on his research done on easements along with his written proposed easement language for district encroachments. Following a discussion, Richard Nowacki suggested additional verbiage be added.

Unfinished Business- Discussion was held following Attorney Fabyan's report on PWC0894976 property on Kopmier. Richard Nowacki requested that further discussion be postponed until next month.

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New Business – Discussion was held regarding the request for annexation for DELT-0763986 to the District.

Unfinished Business- -Thomas Koepp reported on the following:

- Orthopedic Association of Wisconsin – No update at this time.

- Woodridge Estates – Phase II & DELT0763983 Franciscan & KE – No update at this time.

- Lake Management Plan by SEWRPC (including Grid Survey for 2016). An email was sent to Dr. Anderson, Wisconsin Lutheran College regarding doing a grid survey in 2016.

Rue Study – The superintendent reported that he received only four requests from commercial properties regarding their change in RUE's following receipt of their study results. A process is already in place in order for the sewer usage to be reviewed and what steps need to be followed in order to make any changes.

Superintendent Report-

Sewer Report – A new impeller pump was installed at Pump Station #11. Two more pumps have been ordered to replace the other pumps at Station #11

Lake Report – A 2003 white International, Series 4000 has been purchased for lake operation weed removal. Clayton Pitrowski is completing refurbishing the big red truck.

The blue transport and barge are next up on the repair list.

New Business contd - At 6:17 P.M., Richard Nowacki requested a Motion to adjourn to closed executive session as permitted by Wisconsin State Statute [19.85] (1)(c) to discuss the employee wage and benefit package for 2016 as presented by Accountant James O'Brien. John Ruf so moved. John Gutenkunst 2nd. A roll call vote was taken: Commissioner Richard Nowacki, John Gutenkunst and John Ruf all voted Aye. Attorney Fabyan, Accountant James O'Brien and Thomas Koepp were also present.

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Following the discussion on the wage & the benefit package for 2016 for staff, it was requested that Thomas Koepp leave the room at 6:53 P.M. to further discuss Thomas Koepp's wage & benefit package.

Following the above discussion, Richard Nowacki made a Motion at 7:05 P.M. to terminate the closed session and go back into open session. John Gutenkunst 2nd. A roll call vote was taken. Commissioners Richard Nowacki, John Ruf and John Gutenkunst all voted aye.

Following further discussion in open session, a Motion was made by Richard Nowacki. John Ruf so moved, John Gutenkunst, 2nd to approve the recommendations as modified . The SEP contribution will remain at the current 11% of gross wages.

The Motion passed unanimously.

Next Meeting-The next meeting is February 16, 2016 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 7:07 P.M., John Ruf so moved, and all said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President

