

**MINUTES****REGULAR MEETING****January 17, 2017**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 17th day of January. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Gutenkunst and Ruf were present. Also in attendance: Accountant James O'Brien; Superintendent Thomas Koepp; and Recording Secretary, Rita Michaelson.

**Call to Order**—Commissioner Richard Nowacki called the meeting to order at 6:30 P.M.

**Citizens Request** –None

**Approval of Minutes** – Richard Nowacki asked to defer the approval of the December Minutes until the February meeting.

**Financial Report** –James O'Brien presented the financial reports for December which also included the year end. He highlighted any variances on the Sewer and Lake Reports. Over all it was a good year. Following the above report, Richard Nowacki requested a Motion to approve the December statements as presented and to approve the vouchers for payment. Lake (\$5,328.57) Sewer (\$120,697.63). John Ruf so moved. John Gutenkunst seconded. The motion passed unanimously.

**Legal Report** – None

**New Business** – Thomas Koepp presented a copy of the certified survey map for DELT-0765999.001 for Lot 3 and recommended for annexation. Following the discussion, Richard Nowacki made a Motion to recommend Lot 3 be annexed to Lake Pewaukee Sanitary District. All in favor. All said aye.

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**Unfinished Business-** Thomas Koepp reported on the following:

- Orthopedic Association of Wisconsin – He has received the summary from the DNR for the last quarter. Will have to review and re-evaluate the RUE calculation. Following the review he will send a notice letter to adjust the RUES in order to update the April 1<sup>st</sup> billing.

- Woodridge Estates II – A call was received regarding dirty water coming into the lake. Tom Koepp inspected the site and would like builders to use polyacrylamide to stop infiltration. It was suggested the request be put in any new developer agreements.

- Lake Management Plan by SEWRPC – A copy of an email that Thomas Koepp received from Thomas Slawski, SEWRPC was passed out. It gave an update of their progress and what is being done at this time. After review, Richard Nowacki pointed out that they did not answer Tom's need for the April Aquatic Plant Harvest Permit and requested that Tom share SEWRPC's response when received. Thomas Koepp will email Dr. Anderson, Wisconsin Lutheran College to request their report and an invoice. Thomas Koepp will follow up with status from SEWRPC and possibly arrange a meeting later for an update.

Rue Study – An annual review will be done on each commercial account.

-PWC0894976 - Kopmier. – No update at this time.

-- Reported that our application for a grant for (2) harvesters is good as it is, and will be presented to the Waterways Commission Grant meeting in August. A discussion was held regarding setting up a meeting with the City of Pewaukee in March to discuss the lake cleanup contract.

- It was requested that the banking procedures report be deferred until next month's meeting.

**Superintendent Report-**

*Sewer Report* – The superintendent reported that they are replacing the electric power cords for all of the station elevators. The batteries on the generators will also be replaced. The pumps are on the schedule to be installed one by one next month.

*Lake Report* – The superintendent reported that the bolts on the sea wall have been completed. The conveyor is still being worked on.

**Next Meeting**-The next meeting is February 21, 2017 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 8:50 P.M., John Gutenkunst so moved. John Ruf 2<sup>nd</sup>. All said Aye.

\_\_\_\_\_ John Ruf, Secretary

\_\_\_\_\_ Richard Nowacki, President

