

MINUTES**REGULAR MEETING****February 21, 2017**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 21st day of February. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Gutenkunst and Ruf were present. Also in attendance: Accountant James O'Brien; Superintendent Thomas Koepp; and Recording Secretary, Rita Michaelsen.

Call to Order—Commissioner Richard Nowacki called the meeting to order at 6:30 P.M.

Citizens Request –None

Approval of Minutes – Richard Nowacki entered a Motion to approve the Minutes as submitted from the December 13, 2016 and January 17, 2017 meetings. John Ruf so moved. John Gutenkunst seconded. The Motion passed unanimously.

Financial Report –James O'Brien presented the financial report for January. He highlighted any variances on the Sewer and Lake Reports. Following the above report, Richard Nowacki requested a Motion to approve the January statements as presented and to approve the itemized list of disbursements. Lake (\$29,754.51) Sewer (\$196,954.36). John Ruf so moved. John Gutenkunst seconded. The Motion passed unanimously.

Legal Report – None

New Business – Thomas Koepp presented An updated copy of the certified survey map for DELT-0765999.001 for Lot 3 showing sewer lines and reported that the annexation request has been sent to the Town of Delafield.

Unfinished Business- Thomas Koepp reported on the following:

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- Orthopedic Association of Wisconsin – He has received an updated summary from the DNR for the flows through January. Will need to have the flows through April in order to re-evaluate the RUE calculation. Following the review he will send a notice letter to adjust the RUEs in order to update the April 1st billing.

- Woodridge Estates II – The asset value for Phase I was calculated and given to the auditors to be included in LPSD's.

- Lake Management Plan by SEWRPC – A discussion was held regarding the Aquatic Plant Harvesting Permit, and the lake management plan efforts. It was determined that it would be appropriate to submit a staff memorandum prepared by SEWRPC to acquire the new 5 year permit rather than extend the existing permit for 1 year.

Rue Study – An annual review will be done on each commercial account. Since there are new owners (previously known as Slice N Dice), a RUE study form will be sent to update and confirm the usage going forward.

-PWC0894976 - Kopmier. – A sale is pending on the property at this time. An update will be given next month.

-- Reported that our application for a grant for (2) harvesters has been received by the Waterways Commission. A meeting with Scott Klein, City of Pewaukee has been requested for March to discuss the lake cleanup contract.

- It was requested that the banking procedures report be deferred until next month's meeting.

Superintendent Report-

Lake Report – The superintendent reported that the sea wall has been 90% completed. The refurbishing of the conveyor is also about 90% completed. The conveyor motor is being replaced as well as the track and gears.

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Superintendent Report contd-

Sewer Report – The superintendent reported that they are working on the impellers in Station #11 that were recently installed to resolve current issues with cavitation and seal failures. On Monday, Visu-Sewer will start televising the sewer system in the Spring Creek, Beach Park and Edgewood areas. Cleaning of pumping stations is scheduled for the end of March. A discussion was held regarding the 2017 insurance policies status.

Next Meeting-The next meeting is March 21, 2017 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 7:55 P.M., John Ruf so moved. John Gutenkunst . All said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President

