

MINUTES**REGULAR MEETING****April 20, 2016**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 20th day of April. This meeting was properly noticed. Chairman Richard Nowacki, and Commissioners Gutenkunst and Ruf were present. Also in attendance: Attorney Eric Fabyan; Accountant James O'Brien; Superintendent Thomas Koepp; Recording Secretary Rita Michaelson. Also in attendance was Rich Hohl to discuss the easement.

Call to Order - Commissioner Richard Nowacki called the meeting to order at 6:35 P.M.

Citizens Request - None

New Business – Richard Hohl came before the board to request a variance of the easement at the old fire station property to be reduced from 30 to 25 feet to accommodate the Town of Delafield in the lot division and future building plans for the old fire station. Attorney Fabyan commented that until the district confirms the drawing is accurate on the location of where the sewer is located on the property, they cannot make any recommendation. Following a discussion, a Motion by Richard Nowacki was made to allow Thomas Koepp to make a determination if it meets the districts requirements that the sewer is in the center of the easement where it wouldn't affect our access and therefore to allow the variance. All voted aye.

Approval of Minutes – Richard Nowacki entered a Motion to approve the Minutes as submitted from the March 15, 2016 meeting. John Gutenkunst so moved. John Ruf seconded. All said aye.

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Financial Report – James O'Brien presented the audit report for 2015 from Reilly, Penner & Benton and gave a summary. James O'Brien presented the financial statements for March. The accountant highlighted any cost variances that affected the reports. Following the discussion, John Ruf requested a motion to approve the March statements as presented and to approve the vouchers for payment. Lake (\$32,213.59) Sewer (\$86,563.33). John Gutenkunst so moved. Richard Nowacki seconded. The motion passed unanimously.

Legal Report – Attorney Fabyan reported on the following:

- Employee termination report
- Sewer billing for properties that are in bankruptcy or foreclosure.
- Report on easement through the old fire station. Following a discussion, Richard Nowacki made a Motion that the Board will approve to reduce the easement up to 5 feet, (normal LPSD easement is 10 foot each side of the sewer line). The commission will not allow less. All in favor? All said aye.

Unfinished Business- Thomas Koepp reported on the following:

- Orthopedic Association of Wisconsin – Easement review report given by attorney. The final lift needs to be completed. As-built is done, but need to verify that the Muncher was installed.
- Woodridge Estates – Phase II - Engineer, Chuck Anderson is reviewing the final record drawings at this time. The asbuilts are not 100%
- Lake Management Plan by SEWRPC. - . A meeting date for a project status review is set up for May 3rd, 2016 . A meeting notice has been sent to the four government entities if they would like to attend.

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- A Discussion was held regarding the possible acquisition of PWC0894976 property on Kopmeier. They did not accept our offer. No further action will be taken at this time.

-Rue Study – Thomas Koepp gave out a Memo on the Summary of the Rue Study cases that are being considered/adjusted due to further data. Discussion followed.

Superintendent Report - Sewer Report – The superintendent reported that Cary Winzenried came in today to help on sewer due to a sick employee and the work needed two people in order to be completed.

-Lift stations are being cleaned. Visu Sewer to televise more sections of sewer.

-Lake Delevan Sanitary District has invited the District Commissioners to attend a site in operation tour on April 29, 2016.

Lake Report - The superintendent gave a report on equipment status and that the employees have been hired. Lake crew will start around the 2nd week in May.

-Painting of the lake building will start in May.

.Next Meeting - The next meeting is May 17, 2016 at 6:30 P.M. There being no further business brought before the board, John Gutenkunst made a Motion to adjourn at 9:05 P.M., Richard Nowacki so moved, and all said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President

