

MINUTES**REGULAR MEETING****June 21, 2016**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 21st day of June. This meeting was properly noticed. Chairman Richard Nowacki and Commissioner Ruf and Gutenkunst were present. Also in attendance: Accountant James O'Brien; Superintendent Thomas Koepp; and Recording Secretary Rita Michaelsen.

Call to Order - Commissioner Richard Nowacki called the meeting to order at 6:36 P.M.

Citizens Request - None

New Business - None

Approval of Minutes – Richard Nowacki entered a Motion to approve the Minutes as submitted from the May 17, 2016 meeting. John Gutenkunst seconded. All said aye.

Financial Report – James O'Brien presented the financial statements for May. The accountant highlighted any cost variances that affected the reports. Following the discussion, Richard Nowacki requested a motion to approve the May statements as presented and to approve the vouchers for payment. Lake (\$29,341.77) Sewer (\$62,712.99). John Gutenkunst so moved. John Ruf seconded. The motion passed unanimously.

The accountant also read the cash funds report and explained the various protections we have in place for our funds. Following a discussion, John Ruf requested an update report be presented at the next meeting.

Legal Report – None

Unfinished Business- Thomas Koepp reported on the following:

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- Orthopedic Association of Wisconsin – The sewer system has not been approved yet.

The final video tapes are needed yet and the manhole installment also has to be inspected.

- Woodridge Estates – Phase II - The final lift of asphalt is not yet completed. Need the final lift of asphalt and manholes inspected prior to approval.

- Lake Management Plan by SEWRPC. - . Thomas Koepp reported that the Aquatic Plant Survey that will be done by Wisconsin Lutheran College will start on July 11, 2016.

A request will be sent to SEWRPC to confirm the start date of the Lake Management Plan.

- A discussion was held regarding the possible acquisition of PWC0894976 property on Kopmeier. Richard Nowacki requested the item be removed from the Agenda at this time until further notice.

- Rue Study - Thomas Koepp reported that Westbrook Church has installed a meter and he will do an inspection. At this time we will do an annual review of usage in order to make any adjustments to the RUE calculations.

Thomas Koepp will do a review and inspection of the site at the Orthopedic Association of Wisconsin in order to do an evaluation for the final Rue calculations. A meter has been installed. We will do an annual review of usage at this time.

Superintendent Report –

Sewer Report- Pump seals have been installed in Station #11 under warranty.

A signed proposal was completed to replace the pumps at Station #13. The pumps will be replaced in late July.

Lake Report – The lake crew will be fully staffed as of tomorrow.

- One of the transporters needs the gear drive repaired.
- Painting of the lake building is almost completed. Some issues with the door need to be addressed and we have a meeting scheduled with the painter. Prior to putting signage on the side of the building Thomas Koepp will contact the Town of Delafield to verify if there are any special requirements.
- Discussion was held regarding the aquatic plants in the lake and various areas that are scheduled to be harvested.
- The black dump truck is near done and ready for use.
- LPSD will have a booth manned by Mary Eloranta at the Clean Water Festival held on the lakefront this weekend.

.Next Meeting - The next meeting is July 19, 2016 at 6:30 P.M. There being no further business brought before the board, John Ruf made a Motion to adjourn at 8:12 P.M., Richard Nowacki so moved, and all said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President