

MINUTES**REGULAR MEETING****November 21, 2017**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 21st day of November. This meeting was properly noticed.

Commissioners Gutenkunst, Ruf, and newly appointed Commissioner Joseph Boland III were present. Also in attendance Manager Thomas Koepp; Accountant James O'Brien; Attorney Erick Fabyan; Recording Secretary, Rita Michaelsen and Citizen Richard Nowacki.

Call to Order—Commissioner Ruf called the meeting to order at 6:30 P.M.

New Business- Commissioner Ruf welcomed Joseph Boland III as a new board member.

Mr. Nowacki opened nominations to elect new officers. John Ruf made a Motion to nominate John Ruf for President of the Board to replace Richard Nowacki since he has resigned. John Gutenkunst 2nd the Motion. Roll was taken: John Gutenkunst, YEA. Joseph Boland, YEA, and John Ruf, YEA.

Motion approved.

John Ruf nominates Joseph Boland for Secretary and John Gutenkunst to remain as Treasurer. All voted aye.

Citizens Request – None

Approval of Minutes – John Ruf requested a Motion be made to approve the Minutes from October 17, 2017 as presented. John Gutenkunst so moved. The Motion passed unanimously.

Financial Report – James O'Brien presented the financial statements for October. The accountant highlighted any cost variances that affected the reports. Following the discussion, John Ruf requested a motion to approve the October statements as presented and to approve the vouchers for payment. Lake (\$12,227.55) Sewer (\$142,912.50). John Gutenkunst so moved. Joseph Boland seconded. The motion passed unanimously.

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Legal Report – Will be given under Unfinished Business.

Unfinished Business- Thomas Koepp reported on the following:

- Woodridge Estates II – No update at this time but gave a review of the Woodridge Development.

- Lake Management Plan by SEWRPC –Did a review of Lake Management Plan from SEWRPC progress of the current study. Has received an email on the pre-draft submittal sent to the WDNR.

Each municipality will review the plan and expectations. The Village of Pewaukee will piggyback on our plan.

- We have received an email from Sarah, WDNR regarding the Waterways Commission Grant and that we received a grant covering 35% of the cost for new equipment. The Grant period goes until June of 2019.

-Thomas Koepp reported that at this time the Donna & Anthony Meyer (property owners) of DELT-0765994.001and DELT0765996, N35 W38146 Taylors Woods Road, Lot 3 only,(Resolution 17-622 has been annexed into the District on May 9, 2017 by the Town of Delafield), no one has come forward with a CSM to date for approval.

-Thomas Koepp presented the updated Island & Septic Systems within the District map which is near completion.

- Attorney Fabyan reported on ordinances and policies regarding encroachments on District easements. The discussion also included the next steps. Thomas Koepp has sent a copy of the drafted letter to Attorney Erick Fabyan for legal review, before sending the Certified Letter to the current owners regarding enforcing the sewer easement conflicts on Peterson Drive where a patio and a deck were built over the sanitary sewer easement after they received an occupancy permit from the City.

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- Attorney Fabyan reported that a letter will be sent to the owner of the request for a connection to a boat house @ W281 N3400 Taylors Woods Road to notify them that LPSD Resolution (Adopted January 10, 1981) does not allow a connection to the sewer system.

-A discussion was held regarding the schedule for updating of all Ordinances, Resolutions and Policies. Attorney Fabyan also reported and presented for signature, the Ordinance/Order to Amended #101, to establish an Ordinance/Order in Regard to Protecting the Districts Sanitary Sewer System and Appurtenances. (See attached). Following the above discussion, President Ruf requested a Motion to approve the above amendment to Ordinance #101. Joseph Boland so moved, second Gutenkunst. All said aye. Motion passed.

Manager's Report- Lake Report –

All of the lake equipment is out and winterized. The ramp is out for repairs in order to replace the wood. The brackets, bolts and steel for the ramp are still ok. They are currently working on rebuilding the front of a harvester and shore unit.

An alarm dialer is hooked up to the telephone landline at the lake building. It will call out if the pump/ pipes temperature falls below 50 degrees.

Sewer Report –

We have received one quote for Station #9 for wet well piping replacement for \$11,700.00 and waiting for one more quote.

At this time we are installing new light fixtures in the garage for better visibility.

Next Meeting-The next monthly meeting is December 12, 2017 at 5:00 P.M. There being no further business brought before the board, John Ruf requested a Motion be made to adjourn at 8:35 P.M., Joseph Bolan made the Motion. John Gutenkunst 2nd. All said Aye motion passed.

Joseph Boland, Secretary

John F. Ruf, President