

MINUTES

REGULAR MEETING

May 22, 2018

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 22nd day of May. This meeting was properly noticed. President Ruf and Commissioner Gutenkunst were present. Also in attendance is Accountant James O'Brien; Attorney Erick Fabyan; Manager Thomas Koepp and Recording Secretary, Rita Michaelson.

Call to Order - President Ruf called the meeting to order at 6:30 P.M.

Citizens Request – None

Approval of Minutes – John Ruf requested a Motion be made to approve the Minutes as presented.

John Gutenkunst made a Motion to approve the Minutes from the April 24, 2018 meeting as presented. John Ruf 2nd. All voted aye.

Financial Report – James O'Brien presented the financial statements for April. The accountant highlighted any cost variances that affected the reports. Following the discussion, John Gutenkunst made a Motion to approve the April statements as presented and the vouchers for payment. Lake (\$16,352.46) Sewer (\$71,803.57). John Ruf 2nd. All voted aye.

Legal Report – Will be given along with unfinished business items.

Manager's Report - Sewer Report-

- Visu-Sewer has completed televising our system on sections of Elmhurst and Glen Cove Road. The repairs on inflow are scheduled for October.
- Lift Station repairs – No update at this time. Waiting for one more quote for pumps and piping for PS #8, 10 and 12.
- Signed proposal for Station #2 from Flyght Company for pump replacement
- KM Golden has been contracted to do manhole repairs and rehab on Glen Cove prior to Town paving
- No update of space needs project at this time

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- Computer upgrades- Met with IT person from River Run again. We are reviewing all options.

Lake Report – A full crew has been hired. Reported on the current condition of lake weeds and noted that they were cutting a milfoil mat by Peterson and out from the rock bar off of Woodland Dr.

- Bid notices for the new transporters have been published.

- The big red truck is still at Badger Truck. We are waiting for a quote on costs to make sure it is road worthy for the season and also if any repairs are needed to the transmission.

New Business –The accountant presented a summary of information regarding the General Obligation Promissory Note from Waukesha State Bank. Following discussion, the accountant asked that the board would adopt Resolution 2018-01, Authorizing the Issuance and Sale of a \$259,367.34 General Obligation Promissory Note. John Gutenkunst made the Motion. John Ruf 2nd. All voted aye. Motion passed.

Unfinished Business – Thomas Koepp reported on the following:

- Woodridge Estates II – No update at this time.

- Lake Management Plan- Will be sending a list of the top 10 items to Tom Slawski, and also to the commissioners to review and return any input.

- Thomas Koepp spoke with Keith Kindred regarding sewer plans and easement. Hasn't seen any plans yet on the Donna & Anthony Meyer (property owners) of DELT-0765994.001 and DELT0765996, N35 W38146 Taylors Woods Road, Lot 3 only.

-Thomas Koepp reported there is no update at this time regarding the updated District map with a list of the undeveloped properties.

- Peterson Drive: The deck has been removed at Mr. & Mr. Kellahars, (PWC0933045). To date we have not yet received any new drawings.

- Attorney Erick Fabyan read the "Release and Indemnification" letter that will be sent to the owners Of PWC0933045(deck).

PWC0933046(retaining wall on our easement). A registered letter was sent last week regarding easement encroachments and removal of part of the retaining wall built in the sewer easement that will need to be removed. Also, the next property over will be sent a notification of trees in the LPSD sewer easement.

- No update at this time regarding the review of Ordinance #101 by Thomas Koepf and Attorney Erick Fabyan. Ordinance #102 & #103 are scheduled next to be verified and digitally recorded.
- Lift station engineering -Thomas Koepf will be reviewing the engineering proposal to refurbish and rebuild PS #3 & PS #7 with Ruekert & Mielke in order to tighten up and in a lump sum cost format vs hourly basis, and the contingency costs before bringing back to the board for further discussion.
- Thomas Koepf reported that a meeting will be held at SEWRPC on May 30th at 1:30 P.M. regarding the plan of operation for the Village of Pewaukee Dam and lake levels.
- The Certified Survey Map for DELT-0780082.004 with the proposed sewer connection and easement has been by reviewed and approved by LPSD's manager, engineer and attorney. The CSM has been recorded.
- Healthy Lakes Restoration - No update at this time.

Next Meeting - The next monthly meeting is June 19, 2018 at 6:30 P.M. There being no further business brought before the board, John Ruf made a Motion to adjourn at 7:35 P.M., John Gutenkunst 2nd. All voted Aye.

Joseph Boland, Secretary

John F. Ruf, President