

**MINUTES****REGULAR MEETING****JUNE 19, 2018**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 19<sup>th</sup> day of June. This meeting was properly noticed. President Ruf and Commissioners Gutenkunst and Boland were present. Manager Thomas Koepp and Accountant James O'Brien were also in attendance.

**Call to Order** - President Ruf called the meeting to order at 6:32 P.M.

**Approval of Minutes** – John Gutenkunst made a Motion to approve the Minutes from the May 22, 2018 meeting as presented. Joseph Boland 2<sup>nd</sup>. The Motion passed unanimously.

**Citizens Request** - None

**Financial Report** – James O'Brien presented the financial statements for May. The accountant highlighted any cost variances that affected the reports and indicated that the Lake Operations and Sewer Operations are on budget. Following the discussion, Joseph Boland made a motion to approve the May statements as presented and to approve the vouchers for payment. Lake (\$32, 911.37) Sewer (\$56,403.24). John Gutenkunst 2<sup>nd</sup>. The motion passed unanimously.

**Legal Report** – None

**Manager's Report**

**Sewer Report**- Lift Station repairs – Received a quote from Sabel Mechanical for PS #8, 10 and 12 at a cost of \$54,421.00. Two stations will probably be done this year and one next year. A meeting will be set up to review the quotes received.

- Station #2 pump replacement will be done on Thursday by Flygt Company

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- The road paving bids on Glen Cove was rejected by the Town of Delafield. They are rebidding this Tuesday. Delaying their project is causing us problems. We are touching up manhole pavement holes today and tomorrow as residents are complaining.
- The administration building parking lot will be sealed and striped possibly by next Friday.

**Lake Report** – Bid for the new transporters are \$154,300.00 each.

- We are one guy short on the lake due to crew member injured arm on weekend, but have two guys coming back from last year starting this week. The lake clarity is fantastic. At this time we are keeping up with shore clean up and shoreline cutting despite utilizing two harvesters out in the middle of the eastern bay. So far we have removed 65 plus loads from out there.
- Will be attending a meeting next Tuesday with Sony Bando regarding the Willow Run Development

**Unfinished Business** – Thomas Koepp reported on the following:

- Woodridge Estates II – We have received an updated letter of credit.
- Lake Management Plan by SEWRPC – We received a grant extension to December 31, 2018.
- Taylors Woods -- Hasn't seen any plans yet on the Donna & Anthony Meyer (property owners) of DELT-0765994.001 and DELT0765996, N35 W38146 Taylors Woods Road, Lot 3 only.
- "Islands" – No update at this time.
- Peterson Drive: The original deck has been removed at Mr. & Mr. Kellahars, (PWC0933045).

Thomas Koepp has approved the revised deck drawings as it meets LPSD requirements.

-PWC0933046 (retaining wall on our easement). The registered letter that was sent last month regarding easement encroachments and removal of part of the retaining wall built in the sewer easement that will need to be removed was returned unsigned. The letter was resent.

- Resolutions & Ordinances – No update at this time.

- Lift Station Engineering Service Contract – Tom Koepp will ask Ruekert-Mielke to remove site reviews and record drawings coordination from their proposal and also ask for a lump sum proposal.

- Pewaukee Lake Dam Order & Lake Levels – All stakeholders attended the meeting. SEWRPC will write a letter to amend the dam order. Tom will research digital monitoring options and grant money (if available).

**New Business**

- Joseph Boland made a motion to approve Resolution 2018-02 Compliance Maintenance Annual Report (eCMAR) as presented. John Gutenkunst 2nd. The motion passed unanimously.

**Next Meeting** - The next monthly meeting is July 17, 2018 at 6:30 P.M. There being no further business brought before the board, Joseph Boland made a Motion to adjourn at 7:30 P.M., John Gutenkunst 2nd. The motion passed unanimously.

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Joseph Boland, Secretary

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John F. Ruf, President