

MINUTES**REGULAR MEETING****SEPTEMBER 18, 2018**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 18^h day of September. This meeting was properly noticed.

President Ruf and Commissioners Gutenkunst and Boland were present. Also in attendance, Accountant James O'Brien; Manager Thomas Koepp and Recording Secretary Rita Michaelsen.

Call to Order - President Ruf called the meeting to order at 6:30 P.M.

Citizens Request - None

Approval of Minutes – Joseph Boland made a Motion to approve the Minutes from the August 28, 2018 meeting as presented. John Gutenkunst 2nd. The Motion passed unanimously.

Financial Report – James O'Brien presented the financial statements for August. The accountant highlighted any cost variances that affected the reports. Following the discussion, Joseph Boland made a motion to approve the August statements as presented and to approve the vouchers for payment. John Gutenkunst 2nd. All said aye. Lake (\$17,301.28) Sewer (\$53,400.34). The motion passed unanimously.

The accountant presented the preliminary budget assumptions for 2019. A discussion followed the presentation. The quarterly sewer charge is anticipated to increase due to operating and equipment replacement costs.

Legal Report – None

Manager's Report

Sewer Report- Flygt and Xylem are replacing seals at Pumping Station #4 and 5 should be done by the end of the month. Sabel Mechanical will be replacing old pipes in Pumping Station #10 in the upcoming weeks.

-Lake Report – An ad for two Lake Crew employees has been placed on Indeed and the Journal. The Village of Pewaukee is done with Lake Cleanup for the season. Since we have no additions to our fall crew at the district we have been unable to assist the Village of Pewaukee for pile pickup.

-A used trailer for the skid-steer loader has been purchased.

-The apple trees (purchase funded by Woman's Club) have been planted LPSD's prairie.

Unfinished Business – Thomas Koepp reported on the following:

- Woodridge Estates II – No update at this time.

- Lake Management Plan by SEWRPC – No update at this time.

- Taylors Woods – At this time no sewer has been done at DELT-0765994.001 and DELT0765996, N35 W38146 Taylors Woods Road, Lot 3 only, possibly in the fall.

- "Islands" – No update at this time.

-PWC0933046 (retaining wall on our easement). No update at this time.

- Lift Station Engineering Service Contract – Site meetings regarding the lift stations have begun and are ongoing with Ogden and Hornings. A survey will be done to finalize locations.

- Pewaukee Lake Dam Order & Lake Levels – Waiting for a response from the letter sent to the Village and City of Pewaukee.

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-Healthy Lakes Restoration – Received the signage from the DNR to be placed possibly on properties on Rocky Point.

New Business – At 8:10 P.M. John Ruf requested a Motion to adjourn to closed executive session as permitted by *Wisconsin Statue [19.85(1) (c)]* to discuss strategic planning. John Gutenkunst 2nd. A roll call was taken. John Gutenkunst, Aye; Joseph Boland, Aye; and John Ruf, Aye. Accountant O’Brien, Manager Thomas Koepp and clerk, Rita Michalesen were also present. Following the above discussion, John Gutenkunst made a Motion at 8:47 P.M. to terminate the closed session and go back in open session. Joseph Boland, 2nd. A roll call was taken. John Ruf, Aye; Joseph Boland, Aye; and John Gutenkunst, Aye.

Next Meeting - The next monthly meeting is October 16, 2018 at 6:15 P.M. There being no further business brought before the board, John Ruf requested a Motion to adjourn at 8:50 P.M. Joseph Boland made the Motion. John Gutenkunst 2nd. The motion passed unanimously.

Joseph Boland, Secretary

John F. Ruf, President