

MINUTES**REGULAR MEETING****November 20, 2018**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 20th day of November. This meeting was properly noticed.

Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present.

Also in attendance: Manager Thomas Koepp; Accountant James O'Brien; Recording Secretary, Rita Michaelsen; and citizen, Mr. Schneckenberg.

Call to Order—Chairman Ruf called the meeting to order at 6:45 P.M.

Citizens Request – None

New Business- Mr. Schneckenberg came before the board to request LPSD to remove their easement on DELT0813076 in order to build a new house. T. Koepp presented the letter he sent on October 23, 2018 to Tim Barbeau, Engineer, Town of Delafield not to remove the easement, but present to the board for approval that LPSD would possibly allow an encroachment. Following a discussion, J. Ruf made a Motion to approve a 10' encroachment into LPSD's easement, (since the sewer was installed in a new easement on the adjacent lot), along with a temporary 20' construction easement. J. Gutenkunst 2nd. Motion passed. An updated letter will be sent to the Town of Delafield.

Approval of Minutes – J. Ruf requested a Motion be made to approve the Minutes from the October 16, 2018 meeting as presented. J. Boland so moved. J. Gutenkunst 2nd. Motion passed.

Financial Report – -James O'Brien presented the financial statements for October. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the October statements as presented and the vouchers for payment . Lake (\$17,758.19) Sewer (\$248,498.07). J. Gutenkunst 2nd. The Motion passed.

Legal Report – None

Manager's Report

Sewer Report- PS # 10 –The replacing of pipes and pumps is completed. The paving was completed last night.

Waiting on Visu-sewer to repair some leaks.

PS#3 & 7 bid documents are completed, and is being reviewed by LPSD's attorney. An ad will be placed on November 28th & again on December 5th. Bid opening is December 13th. A special meeting will be called after our December 13th .

Lake Report – The lake cleanup equipment is all out and already working on any repairs needed. A 2016 Cape Craft 16' boat and trailer has been purchased to replace the old service boat.

Unfinished Business – Thomas Koepp reported on the following:

- Woodridge Estates II – No update at this time.
- Lake Management Plan by SEWRPC – J. Ruf and T. Koepp attended a meeting at SEWRPC on October 25th. The deadline for the Lake Management Plan has been extended another 6 months.
- Taylors Woods – In process of building, but the lateral is not in yet. Portions of Tax keys DELT-0765994.001 and DELT0765996, Lot 3 were combined and now is DELT0765994.004 .
- A letter to the Town of Delafield was sent regarding the proposed annexation DELT0773973. A letter will be sent to the current owners regarding Contribution-In-Aid fees due for the lot.

- “Islands” – No update at this time.
- PWC0933046 (retaining wall on our easement). Attorney Fabyan will be sending an “Acknowledgment Regarding Easement” form to James & Carolyn Synder for signature, and recording document.
- Ordinance & Resolutions, still working on between other projects.
- Lift Station Engineering Service Contract – Update given under Sewer reports.
- Pewaukee Lake Dam Order & Lake Levels – A gauge has been placed on the PYC Launch Pier. An email will be sent out to commissioners updating the Dam Order & Lake Levels.
- Healthy Lakes Restoration – No update at this time.

New Business Cont’d – A report with photos was given, and following the discussion regarding a request to reduce RUES on DELT0767020, J. Ruf made a Motion to reduce the RUES from four (4) to one (1), starting with 4th quarter of 2018. A folder with documentation will be kept on the property. J. Boland 2nd. Motion passed.

- T. Koepp requested to open a bank account called “Pewaukee Lake Improvement Fund”, which funds from the Walleyes for Tomorrow will be placed and specifically used for Improvements to Pewaukee Lake & surrounding wetlands. Following the discussion, J. Ruf made a Motion to establish “Lake Pewaukee Improvement Fund”. J. Gutenkunst 2nd. Motion passed.

Next Meeting - The next monthly meeting is December 12, 2018 at 5:30 P.M. There being no further business brought before the board, Joseph Boland requested a Motion to adjourn at 8:15 P.M. John Gutenkunst 2nd. The motion passed unanimously.

Joseph Boland, Secretary

John F. Ruf, President

