

**MINUTES****REGULAR MEETING****January 15, 2019**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 19<sup>th</sup> day of January. This meeting was properly noticed.

Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present.

Also in attendance: Manager Thomas Koepp; Accountant James O'Brien; Attorney Erick Fabyan, and Recording Secretary, Rita Michaelsen.

**Call to Order**—Chairman Ruf called the meeting to order at 6:30 P.M.

**Citizens Request** – None

**Approval of Minutes** – J. Boland made a Motion to approve the Minutes from the December 12, 2018 and December 18, 2018 meetings as presented. J. Ruf 2<sup>nd</sup>. Motion passed.

**Financial Report** – -James O'Brien presented the financial statements for December which also included the year end. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the December statements as presented and the vouchers for payment. Lake (\$21,088.65) Sewer (\$163,350.18). J. Gutenkunst 2<sup>nd</sup>. The Motion passed. The

**Legal Report** – None

**Manager's Report**

**Lake Report** – Working on refurbishing the front end of shore unit.

- The new Transports are completed and ready for inspection & pickup.
- Transfer of ownership of donation of wetlands at Taylors Bay to District has been completed.

**Sewer Report**- Gave a report on wetlands, lake protection, sewer capacity, land density along with possible development of lands. The Board requested the Attorney to review Wisconsin State

Statutes and report regarding current laws and what guidelines or authority does the District have on the above.

- Replacing check valves at PS #4 & 5. PS #11 & 13 will be next. This is done approximately every 10 years.
- Visu Sewer has completed the repair of leaks in all areas noted on the televising project.
- Gave a review of the Visu Sewer televising report on Peninsula & Potential sewer lining before or during the City of Pewaukee project.

A discussion was held regarding the upcoming contract City of Pewaukee road repair, water mains and manhole ring replacement repairs to be included on their road repairs contract.

**Unfinished Business – Thomas Koepp reported on the following:**

- Woodridge Estates II – No update at this time.
- Lake Management Plan by SEWRPC – No update at this time.
- “Islands” – Following a discussion, Thomas Koepp and Attorney Fabyan were directed to identify any “Island properties “ in the District borders, (a map was completed by Strand in 2018), report on estimated costs for future sewers, outline a procedure following Wisconsin State Statutes, and confirm what authority the District has regarding those properties.
- PWC0933046 (retaining wall on our easement). A letter and “Acknowledgment Regarding Easement” form were sent to James & Carolyn Synder for signature with a deadline date of January 18, 2019.
- Lift Station Engineering Service Contract – for PS #3 & 7 generator buildings from Ruekert & Mielke, Inc & Wil-Surge Electric, Inc., were signed by the Board.

- Pewaukee Lake Dam Order & Lake Levels – A discussion was held regarding the draft of a letter to be sent to the DNR Water Regulations and Zoning.

**New Business-**

- Following a discussion, a Motion was made to approve Resolution 2019-01, (Healthy Lakes Grant) by J. Gutenkunst. 2<sup>nd</sup> J. Boland. All voted aye. Motion passed.
- Following a discussion, a Motion was made to approve Resolution 2019-02, (River Protection Grant) by J. Boland. 2<sup>nd</sup> J. Gutenkunst. All voted aye. Motion passed
- Following a discussion, a Motion was made to approve Resolution 2019-03, (Change Bank Signers by J. Boland, 2<sup>nd</sup> Gutenkunst. All voted aye. Motion passed
- Following a discussion, a Motion was made to approve Resolution 2019-03, (Change Bank Signers by J. Boland, 2<sup>nd</sup> Gutenkunst . All voted aye. Motion passed
- A discussion was held regarding LPSD acquiring an easement on DELT0765994001-N35 W28146 Taylors Woods Road-Lot 3 in order to better access wetlands owned by the District. A Motion to approve waiving the required CIA (\$9,800.00), contingent upon acquiring a recorded easement, on the above property was made by J. Gutenkunst. 2<sup>nd</sup> by J. Boland. All said aye. Motion passed.

**Next Meeting** - The next monthly meeting is February 19, 2019 at 6:30 P.M. There being no further business brought before the board, John Ruf made a Motion to adjourn at 8:20 P.M. John Gutenkunst 2nd. The motion passed unanimously.

\_\_\_\_\_ Joseph Boland, Secretary  
\_\_\_\_\_ John F. Ruf, President

