

MINUTES**REGULAR MEETING****October 15, 2019**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 15th day of October. This meeting was properly noticed.

Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present.

Also in attendance: Manager Thomas Koepp; Attorney Erick Fabyan; Accountant James O'Brien; Recording Secretary, Rita Michaelsen; and citizens Richard Nowacki & Paula Horning

Call to Order—Chairman Ruf called the meeting to order at 6:15 P.M.

Citizens Request –

Approval of Minutes – J. Boland made a Motion to approve the Minutes from the September 17, 2019 meeting as presented. J. Gutenkunst 2nd. Motion passed.

Financial Report – James O'Brien presented the financial statements for September. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the September statements as presented and the vouchers for payment. Lake (\$15,167.56 Sewer (\$91,965.37) J. Gutenkunst 2nd. Motion passed.

BUDGET HEARING:

The public hearing for the adoption of the proposed 2020 Budget for Lake Pewaukee Sanitary District was duly convened at 6:27 P.M. at the administration building on October 15, 2019. The meeting was properly noticed. Present at the hearing were John Ruf, John Gutenkunst, Joseph Boland, Accountant James O'Brien, Attorney Erick Fabyan, Thomas Koepp, Recording Secretary Rita Michaelsen, and citizens Richard Nowacki & Paula Horning.

Accountant James O'Brien gave a review of the budget. The sewer user charge for 2020 is increased to \$118.00 per quarter.

After review and following discussion of the proposed budget and hearing no objections, John Ruf requested a Motion to approve the 2020 Budget as presented. John Gutenkunst so moved. Joseph Boland seconded. Motion passed. The Budget Hearing was closed at 6:45 P.M.

Manager's Report:

Sewer Report - The crew has completed 90% flushing of sewer mains.

- Emergency repair of the Oak Street sewer main has been completed.

Lake Report - A presentation was held on October 12th by the DNR at the Town of Delafield regarding the invasive Starry Stonewort. They described methods that have been tried to remove it, what the results have been, and what information they have so far.

- Attended a meeting with the Village of Pewaukee to discuss current procedures to do lake cleanup and pile pickup.
- About 75% of the lake equipment has been removed. We now have a total of four employees working in the fall.

Unfinished Business - Thomas Koepp reported on the following:

- Lake Management Plan by Southeastern Wisconsin Regional Planning Commission (SEWRPC) Tom Slawski, SEWRPC said we will receive four copies of the draft to review by the end of October. Richard Nowacki mentioned that the Management Plan was started in 2013-2014, and so far we have had three extensions on the DNR grant. Previously LPSD was on a 10 year plan between management plans. It was suggested that if they do not produce the draft by the end of October, the head of SEWRPC should be contacted.
- Lift Station Engineering Service Contract – PS #3 is near completion. PS #7 has been excavated and the concrete pad will be poured soon. Paula Horning, who lives next to PS #7 asked if there is anything that can be done regarding the contractors' vehicle(s) blocking in the residents and advised that she would be agreeable to a parking pad placed east of her driveway. Manager Thomas Koepp will look into a possible solution.

- Pewaukee Lake Dam Order & Lake Levels – All the communities did sign off, but to date there hasn't been a response from the DNR.
- John Ruf requested to remove the Boettcher Lane item from the agenda as there is nothing to discuss at this time.

New Business – Mgr. T. Koepp gave a report and presented the map of the possible sewer service area south of I-94 that was discussed at the meeting with Commissioner J. Ruf and Scott Klein, Administrator for the City of Pewaukee. Following the above discussion, further research needs to be done by Mgr. T. Koepp and will be discussed at the next meeting.

Legal Report – At 7:40 P.M., John Ruf made a Motion to adjourn into the closed executive session as permitted by Wisconsin State Statute [19.85] (1)(g) to discuss the possible action regarding trees in the easement at PWC-930047-Peterson Drive. John Gutenkunst 2nd. A roll call vote was taken: Commissioner John Ruf, John Gutenkunst and Joseph Boland all voted Aye. Attorney Fabyan, Accountant James O'Brien and Thomas Koepp were also present.

Following the above discussion, John Ruf made a Motion at 8:25 P.M. to terminate the closed session and go back into open session. John Gutenkunst 2nd. A roll call vote was taken.

Commissioners John Ruf, John Gutenkunst and Joseph Boland all voted aye.

Following further discussion in open session, Attorney Erick Fabyan was directed by the board to draft a letter that will be sent in response to the attorney of the owners of parcel PWC0930047 – Peterson Drive regarding trees still in the LPSD sewer easement. Prior to sending, the board will review the draft and if needed will have a special meeting if approval from the board needed.

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Next Meeting – The next monthly meeting is November 19, 2019, at 6:30 P.M. There being no further business brought before the board, J. Ruf made a Motion to adjourn at 8:30 P.M. J. Boland 2nd. The Motion passed unanimously.

Joseph Boland, Secretary

John F. Ruf, President