

MINUTES**REGULAR MEETING****November 19, 2019**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 19th day of November. This meeting was properly noticed.

Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present.

Also in attendance: Manager Thomas Koepp; Accountant James O'Brien; Recording Secretary, Rita Michaelson; and Engineer Jarad Wegner, Ruckert – Mielke.

Call to Order—Chairman Ruf called the meeting to order at 6:27 P.M.

Citizens Request – None

Approval of Minutes – J. Boland made a Motion to approve the Minutes as edited per John Ruf from the October 15, 2019 meeting. J. Gutenkunst 2nd. Motion passed.

Financial Report – James O'Brien presented the financial statements for October. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the October statements as presented and the vouchers for payment. Lake (\$20,614.00 Sewer (\$158,359.52) J. Gutenkunst 2nd. Motion passed.

Lake Report – Mgr. T. Koepp read a letter that Attorney Fabyan received regarding the trees in the easement on Peterson Drive (PWC0930047). According to the letter, the trees in the LPSD easement will be removed by May 30, 2020. Per T. Koepp, several properties along Peterson will be sent a letter in the future regarding trees in the LPSD sewer easement.

Manager's Report:

Sewer Report – A new 2019 Ford F350 truck, with a plow, has been purchased for the sewer. The 2011 Ford F350 sewer truck will become the lake truck after some modifications. The 1999 Dodge Dakota lake truck will be sold.

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- Mgr. T. Koepp reported that he attended a meeting on November 13, 2019 held at the City of Pewaukee with several department heads to discuss coordination of several topics such as: illegal sump pump connections; sewer island/septic system issues; Meadowbrook Creek Stream Restoration project; etc. He presented the board with the Topics for discussion, along with his responses to each discussion. The board suggested he send the topic list with his responses back to the City for their input to be used for future reference.

- Mgr. T. Koepp gave an update on the current status of the administration building expansion preliminary plan drawings. The board said to proceed with updating drawings.

Lake Report – They have started the process of shrink wrapping all the lake equipment. Two shore barges are completed with shrink wrap covering on the tops, motors and controls.

Unfinished Business -

- Lake Management Plan by Southeastern Wisconsin Regional Planning Commission (SEWRPC) draft was received and is now being reviewed by the board. A timeline to complete the review was set for the December 18th meeting.

- Lift Station Engineering Service Contract – PS #3 is near completion. The oil leak still needs to be corrected, and the circuit board panel with dry contacts (used for our Scada system) needs to be replaced. A stoop with one step will need to be added due to the grade.

The concrete foundation at PS #7 has been poured, but a step will need to be added due to the grade. The generator is in place. The building will match the siding and roof of the property closest. Mgr. T. Koepp spoke with the contractors regarding the contractors' vehicle(s) blocking in the residents. He contacted Paula Horning, who lives next to PS #7, to coordinate at what time she would return, to make sure the contractors' vehicle(s) blocking in the residents would move their equipment.

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- Pewaukee Lake Dam Order & Lake Levels – Mgr. Koepp contacted Michelle Haze, DNR for an update on the status. Further documentation is needed from the SEWRPC Lake Management Plan rainfall data to prove that May isn't "flood season". Also, a report on storage or volume in lake from the rains in spring.

-Mgr. T. Koepp reported on sewer service south of I-94 and what was discussed with the City of Pewaukee at the Coordination Meeting, and that the board does not desire to have a pipe under I-94 for various reasons. . Following discussion it was agreed that more information is needed prior to making any recommendations.

Next Meeting – The next monthly meeting is December 18, 2019, at 5:45 P.M. There being no further business brought before the board, J. Ruf made a Motion to adjourn at 7:25 P.M.

J. Boland 2nd. The Motion passed unanimously.

Joseph Boland, Secretary

John F. Ruf, President