

**MINUTES****REGULAR MEETING****January 20, 2015**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 20<sup>th</sup> day of January. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Krause were present. John Ruf arrived at 7:25 P.M. Also in attendance: Attorney James Ward; Accountant James O'Brien; Superintendent Thomas Koepp; and Recording Secretary, Rita Michaelsen.

**Call to Order**—Commissioner Richard Nowacki called the meeting to order at 6:30 P.M.

**Citizens Request** –None

**Approval of Minutes** – Richard Nowacki entered a Motion to approve the Minutes as submitted from the December 17, 2014 meeting. Larry Krause so moved. John Ruf seconded. All said aye.

**Financial Report** –James O'Brien presented the financial report for December. He highlighted any variances on the Sewer and Lake. Thomas Koepp reported on the Brookfield flows variance on the 3<sup>rd</sup> quarter billing. An email has been sent to the City regarding the cause of the variance. Following the discussion, Larry Krause moved to make a Motion to approve the December statements as presented and to approve the vouchers for payment. Lake (\$13,570.20) Sewer (\$112,676.46). Richard Nowacki seconded. The motion passed unanimously.

**Legal Report** –None

**New Business** –

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**Unfinished Business-**

-Attorney Ward gave an update on his research of the history of our fees and tax to verify that currently the law is interrupted the same as before. To date he has no definite findings and would like to finish the project. The billing will not be calculated by the hour.

Thomas Koepp reported on the following:

- Zhang property- Still needs a signed developer's agreement and monies put into escrow for sewer costs prior to any construction starting.

-F & M Bank (DELT0777996.001 & 0777996.002)(W300 N2885 Maple Ave). The development has been completed. The final acceptance is contingent of the receipt of the as-built drawings.

-Orthopedic Association of Wisconsin – Nothing to report at this time. The project is still moving forward.

**Superintendent Report-**

*Sewer Report* –The office phone system and internet connection is being reviewed by Carl Spencer, Digicorp. We expect to discontinue the Centrex System which is no longer needed and may result in a lower telephone bill.

-The heater motor in the garage quit working. The parts have been purchased and repairs will be completed in house at a cost of approximately \$250.00.

- Purchased safety t-shirts for field staff especially for summer flushing.

-The Radio Alarm system still has some issues. Two intentional direction antennas have been purchased while continuing to research options on a system upgrade.

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*Lake Report* - Shore unit # 1 has been refurbished

-Shore Unit #2 will be refurbished next

-Lake Management Plan – Spoke with SEWRPC and their next DNR meeting will be in January to revise the schedule. After the meeting they should be able to give us a detailed timeline of tasks involved to reach a final product. Thomas Koepp also sent an email to all contacts at SEWRPC for an update on the report.

-Update on Walleye's For Tomorrow Fish Sticks project possibly at Milwaukee Avenue.

–Pumps have been installed to keep the water moving over at the Lake building piers to help them come back down and to prevent further ice damage.

Richard Nowacki discussed with the board regarding a change of the monthly meeting day (Tuesday) as to what day would be best going forward.

**Next Meeting**-The next meeting is February 17, 2015 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 8:00 P.M., Larry Krause so moved, and all said Aye.

\_\_\_\_\_ John Ruf, Secretary

\_\_\_\_\_ Richard Nowacki, President

