

MINUTES**REGULAR MEETING****July 15, 2014**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 15th day of July. This meeting was properly noticed. Chairman Richard Nowacki and Commissioner Krause and Ruf were present. Also in attendance: Attorney James Ward; Accountant James O'Brien; Superintendent Thomas Koepp; Recording Secretary, Rita Michaelson. Also in attendance was Eric Weninger, Reilly, Penner & Benton LLP.

Call to Order—Commissioner Richard Nowacki called the meeting to order at 6:36 P.M.

Citizens Request –None

Approval of Minutes – Richard Nowacki requested a Motion to approve the Minutes as submitted from the June 17, 2014 meeting. John Ruf so moved. Larry Krause seconded. All said aye.

New Business-Per the Board's request, Eric Weninger, Reilly, Penner & Benton LLP presented a review of the 2013 annual audit. He noted that the change in the audit format was due to GASB 65. Following discussion, Richard Nowacki requested that the comment regarding segregation of duties be expanded to also include the Board reviewing the expenditures on a monthly basis.

Financial Report – James O'Brien presented the financial report for June. He highlighted various costs that affected the reports. Following the above report, Richard Nowacki requested a motion to approve the statements as presented. Larry Krause so moved. John seconded. The motion passed unanimously.

Superintendent, Thomas Koepp reported on the upcoming maintenance improvements that would be paid out of the Sewer Capital Fund.

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Doors to be installed on station #13 – Approximate cost \$25,000.00 and wet well cleaning that has been scheduled.

The accountant gave a report on his finding regarding a loan for the Aquatic Management Plant Site development. Chairman, Richard Nowacki suggested that the accountant get another quote for comparison.

Chairman Richard Nowacki requested a motion to approve the vouchers for payment. Lake (\$31,135.68) Sewer (\$38,792.12). John Ruf so moved. Larry Krause seconded. The motion passed unanimously.

Legal Report -None

Unfinished Business –Thomas Koepp, Superintended reported:

-The developers agreement from the F & M Bank (DELT0777996.001 & 0777996.002) has not yet been received. They have a rough draft.

-At this time our developers' agreement is in the process of being updated in conjunction with drafting one for the Kranick Farm (Franciscan & KE). The plans have been sent to LPSD's engineer, Chuck Anderson, Strand Engineering for review.

Chairman, Nowacki suggested we incorporate into our developer's agreement a Storm Water Retention Plan and Water Management Plan as it affects the lake.

-Update on the status of the Aquatic Plant Management Site. Discussion was held regarding the proposed plan. The bid request will be advertised in the July 17 & 24th, 2014 Lake Country Reporter. The bid opening will be July 31, 2014 at 2:00 P.M. A Special Meeting will be held on August 4, 2014 to review the received bids and following discussion, select the contractor.

Discussion was also held on the quote for the roof repairs, soffit and siding for the garage on the North Shore site.

-Due to a change in the location of the house and garage at W320 N2472 Maple Avenue, a new easement location has been proposed and forwarded to Chuck Anderson of Strand Engineering for plan review.

New Business cont'd- Thomas Koepp gave a report on the eCMAR Annual Report filed to the State of Wisconsin and its requirement for a Resolution from the District. Following the review of Resolution 2014-Compliance maintenance Annual Report (eCmar), Chairman Nowacki would like to review the report prior to passing the Resolution. Please put on next month's agenda.

Superintendent Report- Sewer Report – The crew will begin the annual flushing of the sewer system.

Bids have been sent out for cleaning the larger pumping stations.

Lake Report –During the last storm there was some pier and a pontoon boat swim deck damage which are in the process of being repaired.

-Commented on what costs have had an impact on the Parts and Maintenance in the financial reports.

Next Meeting-The next meeting is August 19, 2014 at 6:30 P.M. There being no further business brought before the board, John Ruf made a Motion to adjourn at 9:25 P.M., Larry Krause seconded, and all said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President

