

MINUTES**REGULAR MEETING****December 17, 2014**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 17th day of December. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Krause and Ruf were present. Also in attendance: Attorney James Ward; Accountant James O'Brien; Superintendent Thomas Koepp; and Recording Secretary, Rita Michaelson.

Call to Order—Commissioner Richard Nowacki called the meeting to order at 5:15 P.M.

Citizens Request –None

Approval of Minutes – Richard Nowacki entered a Motion to approve the Minutes as submitted from the November 18, 2014 Meeting. Larry Krause so moved. John Ruf seconded. All said aye.

Financial Report –James O'Brien presented the financial report for November. He highlighted any variances on the Sewer and Lake. Discussion was held on the bill from the City of Brookfield, 3rd quarter billing. At this time the bill will be paid, but a letter should be sent along with payment requesting a meeting date to discuss billing procedure. Following the above report, Richard Nowacki requested a Motion to approve the November statements as presented and to approve the vouchers for payment. Lake (\$7,216.69) Sewer (\$161,025.79). Larry Krause so moved. John Ruf seconded. The motion passed unanimously.

Legal Report –None

Unfinished Business-

-Thomas Koepp reported on the following:

December 17, 2014

Page 2

- Zhang property-The easement presented for signature has been reviewed and approved by Attorney Ward and Thomas Koepp, Superintendent. Still need a signed developer's agreement and monies put into escrow for sewer costs. John Ruf made a Motion to accept the easement for DELT0780082.004. Richard Nowacki so moved.

Larry Krause 2nd. All said aye.

-Orthopedic Association of Wisconsin – The project is still moving forward. Waiting for a developers agreement and a letter of credit. They are in the process of completing the list from Waukesha County. The easement was sent to Chuck Anderson, Strand Engineering for review and comment. No changes were needed.

-Discussion was held regarding Attorney Wards research to date of the history of our fees and tax to verify that currently the law is interrupted the same as before.

-F & M Bank (DELT0777996.001 & 0777996.002)(W300 N2885 Maple Ave) development has been completed. Following discuss, Richard Nowacki made a Motion to accept the sewer system as defined by Thomas Koepp, Superintendent contingent on all bills being paid and receipt of record drawings. Larry Krause, so moved. John Ruf 2nd. All said aye.

Superintendent Report-

Lake Report –All equipment received an oil change and hydraulic fluid topped off prior to winter storage. Clayton Pitrowski is completing refurbishing the shore barge.

Sewer Report –Analyzing issues with the Radio Alarm system at this time. In the process of developing a five year and 15 year replacement plan for radios, computer and software. Also have requested an estimate on a pump replacement for station #9.

New Business –

At 6:15 P.M., Richard Nowacki requested a Motion to adjourn to closed executive session

December 17, 2014

Page 3

as permitted by Wisconsin State Statute [19.85] (1)(c) to discuss the employee wage and benefit package for 2015 as presented by Accountant James O'Brien. Larry Krause so moved. John Ruf 2nd. A roll call vote was taken: Commissioner Richard Nowacki, Larry Krause and John Ruf all voted Aye. Attorney Ward, Accountant Jim O'Brien and Thomas Koepp were also present.

After the discussion on the wage & the benefit package for 2015 for staff, it was requested that Thomas Koepp leave the room to further discuss Thomas Koepp's wage & benefit package.

Following the above discussion, John Ruf made a Motion at 7:15 P.M. to go back into open session. Larry Krause 2nd. A roll call vote was taken. Commissioners Richard Nowacki, John Ruf and Larry Krause all voted aye.

Following further discussion in open session, a Motion was made by Richard Nowacki. Larry Krause so moved, John Ruf, 2nd to approve the recommendations as presented in the benefits portion of the Wage & Benefits package for 2015. The SEP contribution will remain at the current 11% of gross wages.

The Motion passed unanimously.

Next Meeting-The next meeting is January 20, 2015 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 7:20 P.M., Larry Krause so moved, and all said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President

