

MINUTES**REGULAR MEETING****March 21, 2017**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 21st day of March. This meeting was properly noticed. Chairman Richard Nowacki (by phone) and Commissioners Gutenkunst and Ruf were present. Also in attendance: Accountant James O'Brien; Superintendent Thomas Koepp; and Recording Secretary, Rita Michaelson.

Call to Order—Commissioner John Ruf called the meeting to order at 6:30 P.M.

Citizens Request –None

Approval of Minutes – John Ruf entered a Motion to approve the Minutes as submitted from the February 21, 2017 meeting. John Gutenkunst so moved. Richard Nowacki seconded. The Motion passed unanimously.

Financial Report –James O'Brien presented the financial report for February. He highlighted any variances on the Sewer and Lake Reports. Following the above report, John Ruf requested a Motion to approve the February statements as presented and to approve the itemized list of disbursements. Lake (\$39,111.20) Sewer (\$94,963.93). John Gutenkunst so moved. Richard Nowacki seconded. The Motion passed unanimously.

Legal Report – None

New Business – None

Unfinished Business- Thomas Koepp reported on the following:

- Orthopedic Association of Wisconsin – The flows from the Orthopedic Assoc. of Wisconsin through February were received. An email was sent requesting they send LPSD the flows monthly until 1 year from their installation date of their meter, at that time we will re-evaluate the RUE calculation.

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- Woodridge Estates II – There is road failure at culvert crossing areas.
- Lake Management Plan by SEWRPC – An email regarding the status of the Lake Management Plan was received and forwarded to the Commissioners. Please review and send any input to Tom Slawski, SEWRPC.
- Rue Study – An annual review will be done on each commercial account.
- PWC0894976 - Kopmier. – There is an accepted offer on the property at this time.
- Reported that the Waterways Commission meeting will be in June, but need to confirm the time and location.
- The accountant reported on LPSD's current banking procedures. Following a discussion, Richard Nowacki suggested that he investigate with North Shore Bank. It was also requested that he report on any initial recurring costs.
- Following a discussion on DELT-0765999.001 for Lot 3 easement and annexation request, Richard Nowacki suggested that Thomas Koepp may want to attend the Town of Delafield meeting in order to recommend a contingency for an easement in order to service the sewer and also an engineer review prior to approving their plan.

Superintendent Report- Sewer Report – All the pumping stations have been cleaned except for PS #1. They will need to bring in a smaller machine to access Station #1 and will also need to retrieve a sewer lid tool from PS#4.

- Visu-Sewer has televised the sewer system lines on Beach Park, Edgewood and Edgewater areas. Approximately 10,000 lineal feet were televised.
- The antenna at PS #14 has had frequency issues and may need adjustments in height and power.

Lake Report – The superintendent reported that the Walleyes for Tomorrow would like to use the Lake Building for June 17th for a carp kill event. We will need to check the Pewaukee Yacht Club agenda and verify that there isn't any conflict of events.

- Thomas Koepp and Shawn O'Hern, Lake Supervisor, will be attending the Wisconsin Association of Lakes Convention on April 6th & 7th at Stevens Point, Wisconsin.
- The new stainless steel barge is done and has been received. One of our transporters is in the garage for repairs to the bottom. We also have a harvester that will need wiring repaired before the upcoming season.

Next Meeting-The next meeting is April 18, 2017 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 7:22 P.M., John Ruf so moved. John Gutenkunst . All said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President

