

MINUTES**REGULAR MEETING****May 16, 2017**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 17th day of May. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Gutenkunst and Ruf were present. Also in attendance: Superintendent Thomas Koepp; Attorney Erick Fabyan; Accountant James O'Brien and Recording Secretary, Rita Michaelsen.

Call to Order—Commissioner Richard Nowacki called the meeting to order at 6:30 P.M.

Citizens Request –None

Approval of Minutes – Richard Nowacki entered a Motion to approve the Minutes as submitted from the April 18, 2017 meeting. John Gutenkunst so moved. John Ruf seconded. The Motion passed unanimously.

Financial Report –James O'Brien presented the financial reports for March and April. He highlighted any variances on the Sewer and Lake Reports. Following the above report, Richard Nowacki requested a Motion to approve the March and April statements as presented and to approve the itemized list of disbursements. Sewer (\$171,809.53). Lake (\$12,293.13). John Gutenkunst so moved. John Ruf seconded. The Motion passed unanimously.

The audit report summary for 2016 from Reilly, Penner & Benton was presented.

Legal Report – Included with New Business

New Business – Superintendent Thomas Koepp presented the LPSD Boundary Map that highlighted the island properties within the District watershed boundaries. The attorney

May 16, 2017
Page 2

updated the commission on what legal jurisdiction the District has. Following a discussion, it was suggested that a larger map be done by Strand Engineering that identifies any properties that are areas without sewer or on septic that are within the extended ultimate boundaries of the Pewaukee Lake drainage basin, to be presented at the September meeting. It was further advised that a contact be made with the Town of Delafield to discuss what their expectations for future developments in those areas are.

Unfinished Business- Thomas Koepp reported on the following:

- Orthopedic Association of Wisconsin – No update at this time. They are still sending us their meter readings. By the end of June or July we should have a final calculation.
- Rue Study – The commercial accounts in question will reach the one year period in July, we will be re-accessing the rue count and a report will be given at that time.
- Woodridge Estates II – No update at this time. A drive through of the subdivision was done and the pond is dry after all the rain.
- Lake Management Plan by SEWRPC - Thomas Koepp met with SEWRPC and Heidi from the DNR to discuss the plan and permits. Discussion was held regarding some of the edits that should be made. Richard Nowacki commented that we do not harvest within the pier lines and that it should be identified in the plan.
- Reported that the Waterways Commission meeting is in June and need to confirm where the meeting will be held. A meeting with Administrator Klein to discuss with the City of Pewaukee regarding the sharing of the extra costs of equipment will be set up.
- The accountant presented his report on suggested bank account changes be made in order to increase internal controls over the District's funds and to provide for more FDIC

coverage of funds.

- DELT-0765999.001 the annexation has been approved by the Town of Delafield. Thomas Koepp will confirm with the Town of Delafield to verify the request included for an easement in order to service the sewer and also a condition of an engineer review prior to approving their plan.

Superintendent Report- Sewer Report – The reworked impeller for PS #11 had been installed and the other one is being reworked at this time.

The antennae at PS #14 was moved and raised and is working great.

At this time is still in the process of searching for a new water truck

Lake Report – The superintendent reported that the stainless steel barge bottom is being finalized within a week or so. They are still working on the transport adding more steel to the nose, and will also replace the track bars on the harvester.

At this time it appears to be a low plant year, therefore I'm comfortable with the current staff and will hold off on more hiring until plant growth is further verified.

-A lease agreement for storing supplies and equipment has been signed with WE Energies at the Prospect property.

Next Meeting-The next meeting is June 20, 2017 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 9:20 P.M., John Ruf so moved. John Gutenkunst 2nd . All said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President