

MINUTES**REGULAR MEETING****June 20, 2017**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 20th day of June. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Gutenkunst and Ruf were present. Also in attendance: Superintendent Thomas Koepp; Accountant James O'Brien and Recording Secretary, Rita Michaelson.

Call to Order—Commissioner Richard Nowacki called the meeting to order at 6:40 P.M.

Citizens Request –None

Approval of Minutes – Richard Nowacki requested a Motion be made to approve the Minutes as proposed. John Ruf made a Motion to approve the Minutes from the May 16, 2017 as presented. John Gutenkunst seconded. The Motion passed unanimously.

Financial Report –James O'Brien presented the financial report for May. He highlighted any variances on the Sewer and Lake Reports. Following the above report, Richard Nowacki requested a Motion to approve the May statements as presented and to approve the itemized list of disbursements. Sewer (\$107,882.34). Lake (\$36,587.19). John Ruf so moved. John Gutenkunst seconded. The Motion passed unanimously.

Legal Report – None

New Business – Following a discussion regarding the request from Tom Kranick to annex DELT0763984, N34 W29637 North Shore Drive into the District, Richard Nowacki made a Motion upon Superintendent Thomas Koepp's recommendation to approve. John Ruf seconded. John Gutenkunst so moved. Motion passed unanimously. The superintendent will send a letter to Tim Barbeau Engineer for the Town of Delafield with that recommendation

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-Thomas Koepp gave a report on the request for annexation into the District by RM100 Inc/Dale Bergman, for DELT 760998.004 & 005, W300 N3371 Maple Avenue. Following the report a discussion was held and the commission concluded that the property is not in our drainage basin. If there is an issue obtaining sewer service, we could address provided the request comes from the Town of Delafield.

Unfinished Business- Thomas Koepp reported on the following:

- Orthopedic Association of Wisconsin – Their Letter of Credit has expired. Thomas Koepp will verify that all requirements have been completed. A certified cost was requested by the accountant.

Following the July 1st billing, a final calculation of RUES trueup will be done. Based on current flows, the RUES will go from 13 to 28.

Rue Study – Thomas Koepp met with St. Anthony to discuss and re-evaluate their RUE count based on meter reading. Having reached the one year period of reported flows, a true up was completed.

- Woodridge Estates II – No update at this time.

- Lake Management Plan by SEWRPC - No update at this time. Thomas Koepp will send an email to SEWRPC and Heidi from the DNR to request an update on the status of the report, since all the plan and permits are completed. The Plant Survey done by Wisconsin Lutheran College has been completed and we are pleased with the results. Harvesting was the reason for the good report for the decrease in milfoil going from 95% to 33% .

-- Reported that the Waterways Commission meeting is in August.

-Accountant James O'Brien reported on the meeting he attended with Superintendent Thomas Koepp and Administrator Klein, City of Pewaukee regarding the increase in sharing of the extra costs of equipment due to less state grant funding and the need to update equipment. Also discussed was a request that the annual renewable contract be increased to a 5 year commitment in order to stabilize costs. It was suggested that Thomas Koepp contact the City to further discuss the contract.

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- The accountant presented the banking forms for signature in order to implement the suggested bank account changes to increase internal controls over the District's funds and to provide for more FDIC coverage of funds.

A Motion to approve the Resolution from Waukesha State Bank, designating Public Depository & Authorizing Withdrawal of County, City, Village, Town or School District Moneys for a new savings account was made by John Ruf. Seconded by John Gutenkunst. All said aye. Motion unanimously passed.

A Motion to approve the Certificate of Account Resolution from BMO Harris Bank for a new Money Market Savings account to facilitate transfers was made by John Gutenkunst. Seconded by John Ruf. All said aye. Motion unanimously passed.

The forms for North Shore Bank were signed and will be hand delivered by Accountant James O'Brien so that they may prepare accounts prior to commissioners coming in for signatures.

- Thomas Koepp reported that, Donna & Anthony Meyer, property owners of DELT-0765994.001 and DELT0765996, N35 W38146 Taylors Woods Road, Lot 3 only, (which annexed into the District on May 9, 2017 by the Town of Delafield), are now discussing alternate locations for the sewer connection or a installing a mound system due to costs.

Following the discussion, it was recommended by President Richard Nowacki that the superintendent get a legal opinion from the Town of Delafield if they would allow the detachment and also allow a building permit when sewer is readily available?

-Thomas Koepp reported that there are 13 properties still on septic within the District boundaries.

Superintendent Report- Sewer Report – All new impellers for PS #11 have been installed. The new pumps are running longer, but more efficiently. At this time we are getting quotes on sealed double Belco doors for PS #11's wet well to reduce noise and possible odor.

-The manhole rebuilding on 2nd Avenue was completed at a cost of \$6,700.00 and Louis Avenue, Oak Street, Elizabeth Court are in the process at a cost of \$24,700.00 in order to be completed prior to the Town's paving plan/schedule.

Lake Report – The orange barge with the new stainless steel barge bottom is now on the lake. The harvester's front end cutter, fuel leak, some electrical wires have now been repaired and is back in use. The buoys on the lake are in place, but some of them are too close to shore in Taylors Bay. It was requested of Thomas Koepf to review the buoys and their placement.

Next Meeting-The next meeting is July 18, 2017 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 8:44 P.M., John Ruf so moved. John Gutenkunst 2nd . All said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President