

MINUTES**REGULAR MEETING****August 15, 2017**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 15th day of August. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Gutenkunst and Ruf were present. Also in attendance: Superintendent Thomas Koepp; Attorney Erick Fabyan; Accountant James O'Brien; and Recording Secretary, Rita Michaelson..

Call to Order—Commissioner Richard Nowacki called the meeting to order at 6:35 P.M.

Citizens Request –None

Approval of Minutes – Richard Nowacki requested a Motion be made to approve the Minutes as proposed. John Gutenkunst made a Motion to approve the Minutes from July 18, 2017 as presented. John Ruf seconded. The Motion passed unanimously.

Financial Report –James O'Brien presented the financial report for July. He highlighted any variances on the Sewer and Lake Reports. Following the above report, Richard Nowacki requested a Motion to approve the July statements as presented and to approve the itemized list of disbursements. Sewer (\$73,756.71). Lake (\$32,832.79). John Gutenkunst so moved. John Ruf seconded. The Motion passed unanimously.

Richard Nowacki made a Motion to approve and sign the Corporate Resolution from Cetera Investments, custodian for North Shore Bank dated August 15, 2017 was presented for signature. The account will be used to invest sewer capital funds in certificates of deposit, each to be covered by full FDIC protection. John Gutenkunst so moved. John Ruf seconded. The Motion passed unanimously.

Legal Report – None

Unfinished Business- Thomas Koepp reported on the following:

August 15, 2017
Page 2

- Woodridge Estates II – No update at this time.
- Lake Management Plan by SEWRPC – Richard Nowacki and Thomas Koepp attended a meeting on August 10th at SEWRPC to discuss the status of the Lake Management Plan. Thomas Koepp handed out a Summary of Recommendations report that he received at the meeting. There is at least three times more detail in this report to support the plan as before. Richard Nowacki requested the Commissioners review the report and send any comments to Thomas Koepp in order to summarize and send back to SEWRPC with our recommendations.
- Reported that he attended the Waterways Commission meeting on August 8th at Wausau, Wisconsin. He gave a summary of the presentation that he did before the Waterways Commission. When the State Budget is approved we would receive notification of how much we will receive from the Grant.
- Thomas Koepp reported that at this time regarding the Donna & Anthony Meyer, property owners of DELT-0765994.001 and DELT0765996, N35 W38146 Taylors Woods Road, Lot 3 only, (which annexed into the District on May 9, 2017 by the Town of Delafield), no one has come forward with a CSM to approve.
- Following a discussion regarding the request from Tom Kranick to annex DELT0763984, N34 W29637 North Shore Drive into the District, which was approved at a previous meeting, it was requested to verify that the annexation was completed by the Town of Delafield.
- Thomas Koepp reported that LPSD has received a map from Chuck Anderson, Strand Engineering showing the properties that are still on septic within the District boundaries. No update at this time on the comparison to confirm that they are the same 13 properties we show in our data base on septic.
- Formerly known as Maple Bluff, John Siepmann will submit a revised CSM for LPSD attorney to verify that it shows the original easement on the sewer.

New Business- Attorney Fabyan reported on the District's current ordinances and policies regarding encroachments to District easements. Following his report a discussion was held on what the next steps should be to enforce the sewer easement conflicts on Peterson Drive where a patio and a deck were built over the sanitary sewer easement. Richard Nowacki directed the Attorney to research and come back with a recommendation on a resolution.

-A discussion was held regarding the District's Resolution or Policies that do not allow a toilet in a boat house. Richard Nowacki asked that Thomas Koepp contact Tim Barbeau, Town of Delafield to discuss the issue of toilets in boathouses and issuance of any permits.

Superintendent Report- Sewer Report – Annual flushing of the sewer system has begun. Maintenance was done on the white flatbed truck and water trailer which included new tires and brakes.

- Rue Study – At this time LPSD is currently in the process of reviewing the usage of Westbrook Church. Also, letters have been sent to the owner of record on the county tax rolls and the contact person information received from the City of Pewaukee for what was formerly known as Slice N Dice to review their survey and usage.

Lake Report – At this time Thomas Koepp and two other employees are in the process of obtaining CDL licenses. Two more lake crew people have been hired and possibly one more for the fall season.

Next Meeting-The next meeting is September 19, 2017 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 8:45 P.M., John Ruf so moved. John Gutenkunst 2nd . All said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President