

MINUTES OF THE PUBLIC HEARING FOR THE PROPOSED BUDGET 2017

The public hearing for the adoption of the proposed 2017 budget for Lake Pewaukee Sanitary District was duly convened at 6:15 P.M. at the administration building on October 18, 2016. The meeting was properly noticed. Present at the hearing were Richard Nowacki, John Ruf, John Gutenkunst, Attorney Erick Fabyan, Accountant James O'Brien, Manager/Superintendent Thomas Koepp and Recording Secretary Rita Michaelsen.

Accountant James O'Brien gave a review of the budget. The sewer user charge for 2017 is increased to \$108.00 per quarter.

After review and following discussion of the proposed budget and hearing no objections, a Motion was requested to close the Budget Hearing by Richard Nowacki, John Ruf so moved, and John Gutenkunst seconded. All said Aye. The Budget Hearing was closed at 6:59 P.M.

MINUTES

REGULAR MEETING

October 18, 2016

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 18th day of October. This meeting was properly noticed. Chairman Richard Nowacki and Commissioners Ruf and Gutenkunst were present. Also in attendance; Attorney Erick Fabyan; Accountant James O'Brien; Manager/Superintendent Thomas Koepp; and Recording Secretary Rita Michaelsen.

And Thaddeus Groszcyk, resident (arrived during the legal report)

Call to Order - Commissioner Richard Nowacki called the meeting to order at 7:00 P.M.

Citizens Request – None

Approval of Minutes – Richard Nowacki entered a Motion to approve the Minutes as submitted from the September 20, 2016 meeting. John Gutenkunst so moved. All said aye.

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Financial Report - Richard Nowacki requested a Motion to accept the 2017 Proposed Budget as presented; forward to the clerk of the Town of Delafield a written certification of the total amount of tax to be levied against properties in the Town which are located within the boundaries of LPSD; and send to the City of Pewaukee the appropriate invoice's for its share of the sewer debt service costs and lake cleanup expenses. John Ruf so moved.

John Gutenkunst 2nd. All said Aye.

- James O'Brien presented the financial statements for September. The accountant highlighted any cost variances that affected the reports. Following the discussion, Richard Nowacki requested a motion to approve the September statements as presented and to approve the vouchers for payment. Lake (\$32,264.44) Sewer (\$135,158.96). John Ruf so moved. John Gutenkunst seconded. The motion passed unanimously.

Legal Report – Attorney Fabyan presented a report on the RUE Project regarding developing a permit process and fee structure with an inspection done by LPSD upon connection, disconnection or when a sewer is being capped. If there are any changes in an LPSD easement, going forward the necessary easement recording should be done by LPSD. Following the presentation, the commissioners agreed that the Attorney should move forward on the development of the permit form and asked that it be on the November Agenda for further discussion and possible approval.

New Business – Thomas Koepp presented a report on the Waterways Commission Grant. Following discussion the Board asked that the Superintendent report at the next meeting whether the Waterways also give grants for refurbishing and also get a quote for a new barge vs have costs for a refurbished barge. It was also requested that accountant provide an inventory of lake equipment and its age to better discuss replacement scheduling.

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Unfinished Business- Thomas Koepp reported on the following:

- Orthopedic Association of Wisconsin – They have two water meters which the DNR has sent the report of usage for August and September. September and October may be a better accurate average to use for calculations going forward. Originally the calculation was 13 RUES, but due to higher water usage we will need to recalculate the RUES for the January 1, 2017 billing. Following 2017, after one full year of usage, we will do an annual true up . The sewer system has not been approved yet. We still need a confirmation letter regarding the RUE calculations and water use.
- Woodridge Estates – Phase II - We received an updated Letter of Credit. The final lift of asphalt is not yet completed. Need the final lift of asphalt and manholes inspected prior to approval. The developer is asking for acceptance of Phase I. LPSD needs to inspect prior to acceptance.
- Lake Management Plan by SEWRPC - A meeting regarding the Lake Management Plan being done by SEWRPC will be held October 26th at 4:00 P.M. An extension of the DNR Grant has been requested for the above plan.
- Rue Study –Was discussed with the above Rue Project
- Thomas Koepp reported that there may be a possibility to get a \$5,000. Grant upon presentation of a letter of determination on the PWC 0894976.

Superintendent Report –

Sewer Report— The pumps for Station #13 have been delivered and will be installed in October/November.

Installation of the Scada System will begin this week. Each Station will be done separately and existing system will be the backup until everything is done, operating and punch listed.

Sewer station cleaning of Station #11 and #13 is completed for this year.

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The manager/superintendent attended the Wisconsin Wastewater Operators Association (WWOA) conference in LaCrosse for furthering education. He reported on classes and presentations that he attended.

A \$500.00 grant was received from the Badger Fishing Club for River Keepers/Water Resource Fund.

Lake Report – The signage on the Lake building is completed.

We will continue with pile pickup and some harvesting through the end of October weather permitting. Overall we saw many different plants growing where milfoil was. Kopmeier at this time has a resurgence of milfoil. Otherwise it was a great year.

Next Meeting - The next meeting is November 15, 2016 at 6:30 P.M. There being no further business brought before the board, Richard Nowacki made a Motion to adjourn at 9:03 P.M., John Ruf so moved, John Gutenkunst seconded and all said Aye.

_____ John Ruf, Secretary

_____ Richard Nowacki, President