

MINUTES

REGULAR MEETING

April 16, 2019

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 16th day of April. This meeting was properly noticed. Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present. Also in attendance: Manager Thomas Koepp; Accountant James O'Brien; Recording Secretary, Rita Michaelson, and citizen, Jim Forester, Developer.

Call to Order—Chairman Ruf called the meeting to order at 5:00 P.M.

Citizens Request – None

Unfinished Business - Jim Forester, Developer presented the site plans (Exhibit A) for the Stenz Property to discuss the grading limits/silt fence locations and the vacant lot (1) one adjacent to the condo units at Hwy G & Golf Road (PWC0940999.001) regarding approval to connect to LPSD sewer for a development of a 42 bed unit CBRF instead of the maximum of 3 (4) unit buildings approved at the March 19, 2019 meeting. Following the discussion regarding J. Ruf made a Motion to approve the revised plans. 2nd by J. Gutenkunst. Motion approved.

Approval of Minutes – J. Boland made a Motion to approve the Minutes from the March 19, 2019 meeting as presented. J. Gutenkunst. Motion passed.

Financial Report – James O'Brien presented the financial statements for March. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the March statements as presented and the vouchers for payment. Lake (\$8,881.56) Sewer (\$78,045.56). J. Gutenkunst 2nd. Motion passed.

- J. Boland after attending a seminar at the WAL Lakes Convention, requested the accountant to research investment options available through the State of Wisconsin Investment Board, Local

Government Investment Pool, & Municipal Trust Fund.

Legal Report – None

Manager's Report

Sewer Report – The Proposal from DF Tomasini to repair PS #11 has been approved.

- Waiting for the Proposal from Sable Mechanical regarding replacement of piping and the upgrade of PS #8 & #12. They need to confirm the pump serial numbers.
- To date, the City has not scheduled plans for road repair on Peninsula. Therefore, we should consider installing the sewer lining in the near future instead of waiting for the City of Pewaukee road project.

Lake Report – Changing some mesh, oil & installing the refurbished paddle wheels.

- Possibly putting in boats next week or so. Lake cleanup will start in May depending on the weather.
- After the requested changes to the new transports are completed and received, a water float test will be done in the next two weeks.
- Purchased a used boatlift which is now being adjusted to fit the service boat.

Unfinished Business cont'd - Thomas Koepp reported on the following:

- A meeting was held at LPSD last month with Tim Barbeau, Town of Delafield Engineer, Town Attorney, Eric Larson, and LPSD's Attorney Erick Fabyan where they discussed the "Island" properties that have not been annexed to the District. The philosophy's regarding the annexing of the island properties was discussed. A Memo of Understanding will be drafted and sent to Tim Barbeau, for review and comment. The final document will be attached to the Minutes.

- Woodridge Estates II – The final Record Drawings have been received and reviewed.

J. Gutenkunst made a Motion to formally accept the development Woodridge Estates II and terminate their Letter of Credit. J. Boland 2nds. Motion passed.

- Lake Management Plan by SEWRPC – J. Ruf and T. Koeppe met with the new contact Justin at SEWRPC to discuss the timeline, and that a deadline date will be confirmed in June. T. Koeppe will discuss with Heidi from DNR regarding the frequency of plant studies for lake management.

-Lift Station Engineering Service Contract – for PS #3 & 7 generator buildings are still in discussion. The plans have been redrawn for PS #7 to accommodate neighboring residents. Work on PS #3 will start in two weeks.

- Pewaukee Lake Dam Order & Lake Levels – Will contact the DNR Water Regulations and Zoning to further discuss the letter LPSD sent.

- Will be setting up a meeting with Meyers regarding an easement on Taylors Woods Rd.

New Business- None

Next Meeting – The next monthly meeting is May 21, 2019, 6:30 P.M. There being no further business brought before the board, J. Boland made a Motion to adjourn at 6:15 P.M.

J. Gutenkunst 2nd. The motion passed unanimously.

Joseph Boland, Secretary

John F. Ruf, President

MEMORANDUM OF UNDERSTANDING

APRIL 16, 2019

SEWER ISLANDS – EX SHELMAR/FRANCISCAN

The properties are not in our District, therefore we have no jurisdiction. However, after meeting with the Town of Delafield attorney and engineer, we all agree it should eventually be in the LPSD District. We recommend it to be annexed into LPSD at the time of a property needing sewer service due to a failed septic system. At that time, the District will recommend annexation into the District. Once annexed, the District will have to design and construct a public system to serve 11 +/- properties and special assess the properties for the cost of the sewer.