

MINUTES**REGULAR MEETING****May 21, 2019**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 21st day of May. This meeting was properly noticed. Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present. Also in attendance: Manager Thomas Koepp; Accountant James O'Brien; and Recording Secretary, Rita Michaelsen.

Call to Order—Chairman Ruf called the meeting to order at 6:30 P.M.

Citizens Request – None

Approval of Minutes – J. Boland made a Motion to approve the Minutes from the April 16, 2019 meeting as presented. J. Gutenkunst. Motion passed.

Financial Report – James O'Brien presented the financial statements for April. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the April statements as presented and the vouchers for payment. Lake (\$18,306.91) Sewer (\$118,062.88). J. Gutenkunst 2nd. Motion passed.

The accountant reported that there was nothing notable on the 2018 Audit done by Reilly, Penner & Benton.

Legal Report – None

Manager's Report

Sewer Report – The Proposal for Sanitary Sewer CIPP installation (653 L.F. of 8" National Liner) on half of Peninsula Drive from Visu-Sewer in the amount of \$20,896.00 has been signed. The tentative timing for the project to start is sometime in June or July, as it is a "filler project". Prior to installation a notice will be sent to the residences .

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A quote was requested to line the other half of Peninsula Drive. Following discussion, all the Commissioners agree that the 2nd section should be done also.

Flushing of the sewer lines will begin soon.

Lake Report – The 1st new transport has been delivered, but was sent back to add weight to the back for better balance and will replace the heavy mesh on the conveyor with a lighter mesh. The harvester that flipped last year has been refurbished; except for the throttle cable will be replaced as soon as they receive it.

- Lake Grant for Meadowbrook Creek is a 75% reimbursement grant.
- Healthy Lakes Grant is 75% paid by DNR, 25% paid by homeowner. The plants have already been ordered. Audrey Green, DNR will be working with some of the homeowners.
- The green color in the lake this spring was caused by a rush of nutrients into the lake. At this time it is starting to get clearer.

Unfinished Business - Thomas Koepp reported on the following:

- Lake Management Plan by Southeastern Wisconsin Regional Planning Commission (SEWRPC) – A draft with some recommendations on sharing services with the Village has been received from Justin Poinatte, SEWPRC.
- Lift Station Engineering Service Contract – The plans have been redrawn for PS #7 to accommodate neighboring residents. It will have a flat roof and will be placed in the original location. In the process of getting a change order finalized in order to start construction in about a month. Work on PS #3 has begun. Several arborvitaes will be planted to screen the view for the neighbors next to it.

- Pewaukee Lake Dam Order & Lake Levels – Will need to send the DNR Water Regulations and Zoning a check for \$500.00 for an Application for Water level or flow order.
- Stentz Property – No update at this time. The City of Pewaukee has tabled this matter.
- Met with the Meyers regarding an easement on Taylors Woods Rd. No access easement.
- A Memo of Understanding will be drafted regarding the “Island” properties that have not been annexed to the District & the philosophy’s regarding the annexing of the island properties. It was sent to Tim Barbeau, for review and comment. The final document will be attached to the Minutes.

New Business- J. Boland made a Motion to approve Resolution 2019-04 Compliance Maintenance Annual Report (eCMAR) as presented. J. Gutenkunst 2nd. The Motion passed unanimously.

Next Meeting – The next monthly meeting is June 18, 2019, 6:30 P.M. There being no further business brought before the board, J. Boland made a Motion to adjourn at 7:25 P.M. J. Gutenkunst 2nd. The Motion passed unanimously.

Joseph Boland, Secretary

John F. Ruf, President

MEMORANDUM OF UNDERSTANDING

APRIL 16, 2019

SEWER ISLANDS – EX SHELMAR/FRANCISCAN

The properties are not in our District, therefore we have no jurisdiction. However, after meeting with the Town of Delafield attorney and engineer, we all agree they should eventually be in the LPSD District. We recommend it to be annexed into LPSD at the time of a property needing sewer service due to a failed septic system. At that time, the District will recommend annexation into the District. Once annexed, the District will have to design and construct a public system to serve 11+/- properties and special assess the properties for the cost of the sewer.