

MINUTES**REGULAR MEETING****December 18, 2019**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 18th day of December. This meeting was properly noticed.

Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present.

Also in attendance: Manager Thomas Koepp; Accountant James O'Brien; Attorney Erick Fabyan, and Recording Secretary, Rita Michaelson.

Call to Order—Chairman Ruf called the meeting to order at 5:46 P.M.

Citizens Request – None

Approval of Minutes – J. Ruf made a Motion to approve the Minutes from the November 19, 2019 meeting as presented. J. Boland 2nd. Motion passed.

Financial Report – -James O'Brien presented the financial statements for November. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the November statements as presented and the vouchers for payment . Lake (\$9,661.09) Sewer (\$146,379.22). J. Gutenkunst 2nd. The Motion passed.

Legal Report – None

Manager's Report

Sewer Report- T-shirts were found twice last week in pump at PS #11.

Work is being done on the 2011 F350 Ford sewer truck, garage painting including the closet, skidster trailer refurbishing.

Quotes have been requested for generator Panel PS #11. Transfer switches PS #11, #13, & #5.

Lake Report – T. Koepp attended a Healthy Lakes meeting in the Village of Pewaukee.

All the lake equipment has now been shrink wrapped.

Unfinished Business – Thomas Koepp reported on the following:

- Lake Management Plan by SEWRPC – Discussion was held regarding some of the edits that should be done to the plan along with suggestions for better clarification of certain sections.

Additional time is needed to complete the review prior to sending to SEWRPC.

- Lift Station Engineering Service Contract – They have started siding PS #7. PS #3 is done except keying door lock. The next rebuilding projects will be PS #2 & PS #4

- Pewaukee Lake Dam Order & Lake Levels – Still waiting for requested rain fall reports. J.

Boland suggested SEWRPC clarify the language in the section regarding the DAM levels.

New Business- At 6:30 P.M., J. Ruf requested a Motion to adjourn to closed executive session as permitted by Wisconsin State Statute [19.85] (1)(c) to discuss the employee wage and benefit package for 2020 as presented by Accountant James O'Brien. J. Gutenkunst moved. J. Boland 2nd. A roll call vote was taken: Commissioner J.Ruf, J. Gutenkunst and J. Boland all voted aye. Attorney Fabyan, Accountant James O'Brien and Thomas Koepp were also present.

Following the discussion on the wage & the benefit package for 2020 for staff, it was requested that T. Koepp leave the room at 6:48 P.M. to further discuss T. Koepp's wage & benefit package.

Following the above discussion, J. Ruf made a Motion at 7:07 P.M. to terminate the closed session and go back into open session. J. Gutenkunst 2nd. A roll call vote was taken.

Commissioners J. Ruf, J. Gutenkunst and J. Boland all voted aye.

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Following further discussion in open session, a Motion was made by J. Boland to approve the wage and compensation recommendations as discussed and to approve the SEP contribution for 2019 to remain at the current eleven percent (11%) of gross wages. J. Gutenkunst 2nd and all voted aye.

Next Meeting - The next monthly meeting is January 21, 2020 at 6:30 P.M. There being no further business brought before the board, Joseph Boland made a Motion to adjourn at 7:09 P.M. John Gutenkunst 2nd. The motion passed unanimously.

_____ Joseph Boland, Secretary
_____ John F. Ruf, President