

**MINUTES****REGULAR MEETING****March 18, 2020**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 18th day of March. This meeting was properly noticed.

Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present.

Also in attendance: Manager Thomas Koepp; and Recording Secretary, Rita Michaelson.

**Call to Order**—Chairman Ruf called the meeting to order at 6:30 P.M.

**Citizens Request** – None

**Approval of Minutes** – J. Boland made a Motion to approve the Minutes from the February 18<sup>th</sup>, 2020 meeting as presented. J. Gutenkunst 2<sup>nd</sup>. Motion passed.

**Financial Report** – - Thomas Koepp presented the financial statement summary prepared by accountant, James O'Brien for February. The report highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the February statements as presented and the vouchers for payment. Lake (\$7,020.21) Sewer (\$98,899.17). J. Gutenkunst 2<sup>nd</sup>. The Motion passed.

**Legal Report** – None

**Manager's Report:**

**Lake Report** – We have a total of eleven applicants already hired, of those, five students are returning from last year.

Shawn O' Hern is still off with his injury, possible return end of April.

**Sewer Report**- Several quotes for wet well cleaning were received. Sewer cleaning of wet wells is scheduled for tomorrow and Friday.

**March 18, 2020**  
**Page 2**

A discussion was held regarding the possible additional sewer capacity flows due to the closing of schools and more people working from home. The newsletter and quarterly billing will be sent out earlier to inform residents to refrain from flushing anything but toilet paper. ie: No wipes, towelettes, or paper towel

**Unfinished Business –**

- Lake Management Plan by SEWRPC – Discussion was held regarding if there were any additional edits at this time. John Ruf said he will forward to T. Koepp by the end of next week. Once the edits are forwarded to SEWPRC the Management Plan can be completed.
- PS # 3 & PS#7 still have a punch list to be completed before finalizing.
- Lift Station Engineering Service Contract PS #2 & PS #4 – T. Koepp met with the homeowners that attended at both pumping station sites last week. The meetings went well.
- Pewaukee Lake Dam Order & Lake Levels – The Village of Pewaukee installed the gauge that will electronically measure levels only. T. Koepp presented an electronic report of the Lake level. T. Koepp handed out the Analysis & comments on LPSD disability benefits report prepared by the accountant, James O’Brien. Following a discussion, J. Boland made a Motion to approve the recommendation as presented. J. Gutenkunst 2<sup>nd</sup>. All voted Aye. Motion passed.

**New Business- None**

**Next Meeting** - The next monthly meeting is April 21<sup>st</sup>, 2020 at 6:30 P.M. There being no further business brought before the Board, Joseph Boland made a Motion to adjourn at 7:30 P.M. John Gutenkunst 2<sup>nd</sup>. The motion passed unanimously.

\_\_\_\_\_  
\_\_\_\_\_

Joseph Boland, Secretary

John F. Ruf, President