

**MINUTES****REGULAR MEETING****August 18, 2020**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 18th day of August. This meeting was properly noticed. Chairman John Ruf and Commissioner John Gutenkunst and Joseph Boland were present. Also, in attendance: Manager, Thomas Koepp; James O'Brien, Accountant and Recording Secretary, Rita Michaelsen.

**Call to Order**—Chairman Ruf called the meeting to order at 6:30P.M.

**Citizens Request** – None

**Approval of Minutes** – J. Ruf requested a Motion be made to approve the Minutes from the July 21, 2020 meeting as presented J. Boland made the Motion. J. Gutenkunst 2<sup>nd</sup>. Motion passed.

**Financial Report** – James O'Brien presented the financial statements for July. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a Motion to approve the July statements as presented and the vouchers for payment. Lake (\$41,485.73) Sewer (\$281,185.63). J. Gutenkunst, 2<sup>nd</sup>. Motion passed.

**Legal Report** – None

**Manager's Report:**

**Sewer Report-** The Oak Street & Peninsula Drive Water Main and Road Reconstruction upgrade project is in process. The sewer manholes will be done at the same time. Flushing of the sewer system was started this week. The televising is in the process of mapping what needs to be done.

The installation of new transfer switches and replacing the generator panels are near completion at Pumping Stations #5, #11, & #13. A generator was rented to help with the transfer.

**Lake Report** – The barge with the steel bottom has another hole and will be repaired again. D & D is in the process of building a barge bottom with stainless steel.

Three lake crew have left for school last week. We have had several calls regarding the Valiscenario as it is floating to the surface. It will continue over the next month, so there will be calls for lake cleanup and we will have limited staff.

Discussion regarding the winter storage for the leased/rented harvester by Mike Heise. T. Koepp will contact to discuss.

**Unfinished Business –**

- Lake Management Plan by SEWRPC – Following discussion, it was requested by the commission that each municipality be contacted and request that it is put on their agenda for approval by December.
- Pewaukee Lake Dam Order & Lake Levels – Nothing to report currently.
- The Employee Procedure & Practices Handbook update on the disability section should be ready for discussion & action at the next meeting.
- T. Koepp reported on the French properties' sewer relocation project. A map of the new plan was passed out. Following discussion on the new proposal, the commission confirmed that a 20' easement must be included. When completed, a final plan will need to be reviewed by LPSD's engineer prior to Commission approval.

**New Business- None**

**Next Meeting -** The next monthly meeting is September 15th, 2020 at 6:30 P.M. There being no further business brought before the Board, J. Ruf requested a Motion be made to adjourn at 7:15 P.M. J. Gutenkunst. The motion passed unanimously.

\_\_\_\_\_ Joseph Boland, Secretary

\_\_\_\_\_ John F. Ruf, President