

**MINUTES****REGULAR MEETING****May 18, 2021**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 18<sup>th</sup> day of May. This meeting was properly noticed. Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present. Also in attendance: Manager Thomas Koepf; Accountant James O'Brien; Randy Langer PE, Strand Engineering and Recording Secretary, Rita Michaelson.

**Call to Order** – Chairman Ruf called the meeting to order at 6:30 P.M.

**Citizens Request** – None

**Unfinished Business** – Randy Langer, PE., Strand Engineering presented an update with some of the changes that were discussed at the previous meeting on the preliminary drawings of Design 1 & 2 Options for the Sewer Building Expansion Project. He also presented a preliminary site plan for a possible prefabricated metal building at the Gluth property that would enable LPSD to protect all of our equipment. A Discussion followed the presentation. The Board requested further research be completed to determine if it would be a viable option.

**Approval of Minutes** – J. Boland made a Motion to approve the Minutes from the April 20, 2021 meeting as presented. J. Ruf 2<sup>nd</sup>. Motion passed.

**Financial Report** – James O'Brien presented the financial statements for April. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Gutenkunst made a Motion to approve the April statements as presented and the vouchers for payment. Lake (\$140,778.26) Sewer (\$202,285.77). J. Boland 2<sup>nd</sup>. The Motion passed.

**Legal Report** – None

**Manager's Report-**

**Lake Report** – A full lake crew staff has been hired. Curley Leaf is showing up quickly in several of the bays.

**Sewer Report** -Visu-Sewer is near completion of televising of the current contracted areas of the sewer system. They are also going to televise and clean the 24" Main from Prospect & Frog Ally (Ken Webers) to PS#1 in the Village.

Annual flushing of the sewer system will start very soon.

**Unfinished Business Cont'd – Thomas Koepp reported on the following:**

- Lift Station Engineering Service Contracts:

PS#2 – Restoration of the grass area needs to be completed.

PS#4 – Grading and paving needs to be done in the area. T Koepp reported on what will be done at the site to improve the drainage.

PS #1 – T. Koepp and Attorney Fabyan are in the process of completing the research on several easements. T. Koepp is also working with Mr. Colombe's list of easements and restorations items on his property after the work is complete.

PS #10 –The Planning Commission, City of Pewaukee meeting on May 20<sup>th</sup>, will be attended by Engineer Jerad Wegner, Ruekert-Mielke representing LPSD regarding the necessary easements needed for PS #10. (The neighbors requested the pumping station be moved when rebuilding, so they have a better view of the lake). Following the above meeting, the Common Council, City of Pewaukee will meet on June 7<sup>th</sup> to further discuss our various options of moving the pumping station location.

- James O'Brien reported on the Disability Insurance Policies from Northwestern Insurance that may require additional language for the Employee Procedures & Practices Section F. Disability Insurance. The policies propose long-term and short-term Disability for current eligible employees and with a six (6) month waiting period for new full-time employees. Attorney Fabyan was not present the meeting. The Board requested that they want to review the recommended language, prior to the next meeting, before making a Motion.

**New Business** – J. Boland made a Motion to approve Resolution 2021-01 Compliance Maintenance Annual Report (eCMAR) as presented. J. Ruf 2<sup>nd</sup>. Motion passed unanimously.

**Next Meeting** - The next monthly meeting is June 15, 2021 at 6:30 P.M. There being no further business brought before the board, J. Ruf made a Motion to adjourn at 8:00 P.M. J. Boland 2<sup>nd</sup>. The motion passed unanimously.

\_\_\_\_\_ Joseph Boland, Secretary  
\_\_\_\_\_ John F. Ruf, President