

MINUTES

REGULAR MEETING

September 21, 2021

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 21st day of September. This meeting was properly noticed.

Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present.

Also in attendance: Manager Thomas Koepp; Accountant James O'Brien; Jack Strahler, Village of Pewaukee: Richard Nowacki and Recording Secretary, Rita Michaelsen.

Call to Order – Chairman Ruf called the meeting to order at 6:30 P.M.

New Business – Jack Strahler, Village of Pewaukee came to discuss the possibility of the District doing an Intermunicipal agreement to do lake cleanup for the Village. The Board agreed that at this time there needs to be further input before making any final decisions.

-J. Boland made a Motion to add the revised update approved by J. Ruf of Section F. Disability Insurance as presented to the Employee Procedures & Practices manual. J. Ruf 2nd All said aye.

Citizens Request – None

Approval of Minutes – J. Boland made a Motion to approve the Minutes from the July 20, 2021, meeting as presented. J. Gutenkunst 2nd. Motion passed. (August 17, 2021, meeting cancelled due to no quorum)

Financial Report – James O'Brien presented the financial statements for August. The accountant highlighted any cost variances that affected the reports. A review of the City of Brookfield will be done due to increase. Following the discussion, J. Boland made a Motion to approve the August statements as presented and the vouchers for payment. Lake: August (\$38,221.13) September

September 21, 2021
Page 2

(\$43,865.01) Sewer: August (\$132,184.58) September (\$152,781.30). J. Gutenkunst 2nd. The Motion passed.

The accountant presented the preliminary budget assumptions for 2022. A discussion followed the presentation. The quarterly sewer charge is anticipated to increase from \$121.00 per quarter to \$126.00 due to operating and equipment replacement costs. PS #9 & PS 12 are scheduled to be updated in 2022. Also included is the design for the building expansion. Richard Nowacki asked what the purpose of the expansion was? It is to increase the maintenance area and storage to protect and prolong the life of lake and sewer equipment, which has increased substantially over the last 50 years.

Legal Report – None

Manager's Report-

Sewer Report – The crew is completing the annual flushing of the sewer system. In the process of getting quotes for sewer repair on Rocky Point. The section of sewer from Ken Webers to Village PS #1 has been completed. T. Koepp wants to do a review with Visu-Sewer on the reported repairs, no big leaks, very minor debris build up in one section.

Lake Report –The transmission in the Big Red truck has been replaced.

Two people have been hired for full time fall lake cleanup, along with one part time. We have not done any harvesting for a while as we are focusing on pile pick up and shoreline cleanup.

Unfinished Business –

Lift Station Engineering Service Contracts:

- PS #2 and PS #4 are now completed.
- PS #1 – Construction should start on the WE Energies section of their work by the end of October.

- PS #10 – the building is up and sided, roofed and the generator is in. WE Energies still needs to come and connect.
- Sewer Building Expansion Project. Set up a meeting with the City of Pewaukee to discuss a possible pole barn addition at the Prospect property.

New Business – None

Next Meeting - The next monthly meeting is October 19, 2021, at 6:15 P.M. There being no further business brought before the board, J. Ruf made a Motion to adjourn at 8:37 P.M. J. Boland 2nd. The motion passed unanimously.

_____ Joseph Boland, Secretary
_____ John F. Ruf, President